



**Minutes**  
of the meeting of  
**MAYLAND PARISH COUNCIL**  
held in the Lawling Park Hall  
on Tuesday 11<sup>th</sup> December 2018  
at 7.00 p.m.

**Present:** Cllr Oatham (Chairman) Cllr Spires (Vice-Chairman)  
Cllr Duncan Cllr Bush  
Cllr Theckston

**Clerk:** Mrs L Whitefield

**In attendance:** 1 resident  
D/Cllr Michael Helm, D/Cllr Penny Channer

**137 Members' Apologies for Absence**

Cllr Evans is unwell, Cllr Pettitt has a hospital appointment, Cllr Smith has home commitments.

**138 Declarations of Interests**

None

**139 Minutes of the Previous Meeting**

Cllr Spires proposed accepting the minutes from the Parish Meeting held on 13<sup>th</sup> November 2018. Cllr Duncan seconded the proposal, All in favour.

**140 Public Discussion**

Mr. Carpenter spoke about a planning application to increase the height of his fence to block out his neighbours large shed. He felt they had lost some of the privacy in their garden caused by the neighbour looking over their fence. He asked for the council's support to this application.

Mr. Carpenter also raised the concern for the Henry Samuel Hall and the derelict state that it is falling into. His wife runs the choir group held in the hall. They are willing to hold a ball to raise some money to help improve the hall, ie the floor and toilets, and wanted to ask the council for support with this. Councillor Spires suggested speaking with Sue Shepherd from RCCE on how to raise funds to carry out this essential work.

District Councillor Penny Channer spoke about the pond at Drake Avenue and has been in contact with a resident. Meeting to be arranged with everyone concerned to discuss the future of this pond.

District Councillor Michael Helm spoke about the Police, Fire and Crime Commissioner consultation where people in Essex are being asked for their views on the proposed priorities in the county's first ever Fire and Rescue Plan. The survey can be found on the PFCC website. There is a public meeting held at Maldon District Council Town Hall on 8/1/19 at 6.30-8pm.

Essex County Council has started a public consultation on the future of libraries across the county. To take part in the consultation, visit the ECC website.

**141 Councillor Vacancy**

Chairman Oatham proposed that the decision to elect a new councillor should be postponed until the January meeting.

**142 Planning**

The following applications were considered and comment to the Planning Authority agreed:-

- **18/01351/HOUSE**  
**Proposal:** Two storey and single storey side extension  
**Address:** 19, Teal Avenue, Mayland, Essex. CM3 6TU

All objected, therefore the recommendation to MDC is the refusal of planning permission. The following reasons are given:

- The proposal is out of keeping with street scene
- The proposal is too close to neighbouring properties
- The proposal is too near to the footpath
- The proposal would invade on others privacy

- **18/00768/HOUSE**

Single storey side extension at 7, Hillcrest, Mayland

- There were no objections and no additional comments to MDC

- **18/01031/HOUSE**

To increase the height of existing fence at 98, The Drive, Mayland

- There were no objections and no additional comments to MDC

## DECISIONS

### **HOUSE/MAL/18/01090**

Single storey rear extension  
The Willows 97 Imperial Avenue, Mayland.

**REFUSE**

## **143 Finance**

Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

### **PAYMENTS**

<b>Date</b>	<b>Payee</b>	<b>Service/supply</b>	
27-Nov-18	Mrs L Whitefield	Gravel for MNR	94.49
27-Nov-18	Mr J Oatham	Fire Extinguishers, solar lights, fire signs	80.92
11-Dec-18	RCCE	Neighbourhood Plan training session	15.00
11-Dec-18	MSJ Garwood & Son	Overmarking football pitches	216.50
11-Dec-18	B G Appleton	Clearance of sofas from park	30.00
11-Dec-18	SLCC	Full Membership fees	175.00
11-Dec-18	Mrs L Whitefield (£31.80)	Voipfone (1/12/12)	2.40
		Mileage & Parking for CiLCA training	29.40
14-Dec-18	NEST PENSION	Contribution December	90.59
21-Dec-18	MPC Staff	Staff Wages	1,799.80
31-Dec-18	HMRC	Tax & NI	1,314.93
			<b>3,849.03</b>

### **RECEIPTS**

03-Dec-18	D. Down	Hall Hire 13-23 Nov	48.00
03-Dec-18	Casual Hirer	Tennis Court Hire	6.00
03-Dec-18	Sarah Walsh	Hall Hire Oct-Dec	84.00
			<b>138.00</b>

- Cllr Oatham and Cllr Spires signed the cheques and Cllr Oatham signed the list of payments.
- Cllr Spires checked and signed the bank reconciliations.
- The Budget will be discussed at a separate meeting on 18<sup>th</sup> December 2018.
- Cllr Oatham proposed that all payments and staff wages where possible, would be paid by direct debit and bank transfer. Cllr Bush seconded this. All in favour.  
Cllr Oatham suggested that a paypal account is opened to make purchases.

#### 144 Clerk's Report

Each Councillor has received an update on matters from the previous meeting.

#### 145 Lawling Park Committee *including Bakersfield, Lawling Playing Field & Dog Walk Area*

Councillors noted receipt of the draft minutes from the November LPC meeting.

- **Play Equipment** - It was decided that the quotes to repair the rocking rabbit were excessive so it would be removed and a replacement found.
- **Lighting** – To increase lighting near the entrance to the field, a quote would be obtained to change the lamp to LED. Light to be reinstated near the tennis court.
- **Outdoor gymnasium** – to contact supplier to obtain a price for the whole project.
- **Footpaths** – Cllr Spires proposed that the quotation from David Moore to replace all the footpaths on the field and in Bakersfield, be accepted at a cost of £15,986 + vat. Cllr Oatham seconded this proposal. All in favour.

#### 146 Neighbourhood Plan Committee

Councillors noted receipt of the draft minutes from the November NP meeting.

#### 147 Highways

None

#### 148 Parks & Open Spaces

- **Cherry Alley** – *It was resolved* to accept the quotation from Manor Tree Services for £450 to prune the trees in Cherry Alley. Cllr Oatham proposed and Cllr Bush seconded this proposal.
- **MNR** – *It was resolved* to purchase two additional bags of gravel to spread on path in MNR entrance to help with mud problem. Clerk to action.
- **Ramp for sea wall** – Clerk to find the deeds for George Cardnell Field with a view to putting a ramp to the sea wall for disabled/buggies.

#### 149 Village Environment

- 'Tommy' to be removed from end of The Drive and stored in container. Linda Haywood has offered to fund a steel silhouette for the memorial garden from the village funds.
- Discussion over Henry Samuel Hall and what should be the next step. Cllr Spires proposed engaging a structural engineer to carry out a full report on the hall so that the council knows what needs to be done and work out finances so that a decision can be made to take ownership. Cllr Oatham seconded this. The Parish Council will fund this up to a value of £500. Clerk to action.

#### 150 CCTV

Cllr Oatham to carry out a survey on all the CCTV cameras to see what adjustments are needed.

#### 151 Correspondence

- Enchanted Cinema – it was decided that the Council would not get involved with this
- CPO Report – To ask CPO team to target certain areas
- Essex Playing Field Awards – To publish on website and noticeboards
- RCCE Warbler – information noted

#### 152 Items for Next Agenda

Dates of meetings would be altered in January.

MPC meeting 8<sup>th</sup> January, NP meeting 15<sup>th</sup> January.

Budget Meeting to be held on 18<sup>th</sup> December 2018.

The meeting was closed at 9.21 pm.