



Minutes
of the meeting of
MAYLAND PARISH COUNCIL
held in the Lawling Park Hall
on Tuesday 12th March 2019
at 7.00 p.m.

Present: Cllr Oatham (Chairman) Cllr Spires (Vice-Chairman)
Cllr Duncan Cllr Theckston
Cllr Smith Cllr Pettitt

Clerk: Mrs L Whitefield

In attendance: D/Cllr Michael Helm, 9 Residents

196 Members' Apologies for Absence

Cllr Bush, Cllr Sampson, D/Cllr Channer all sent their apologies.

197 Declarations of Interests

None

Cllr Pettitt and Cllr Theckston declared they were recording this meeting.

198 Minutes of the Previous Meeting

Cllr Spires proposed accepting the minutes from the Parish Meeting held on 12th February 2019. Cllr Duncan seconded the proposal. All voted in favour.

199 Public Discussion

- Ian Farquhar from Neighbourhood Watch asked about funding for signage and update on Community Speed watch program. Clerk advised this was being set up but had been advised Health and Safety aspects needed to be sorted first. He also asked about installing ANPR cameras at entrance to village. Latchingdon have them already – Ian to research how successful they have been.
- Resident asked about possible CCTV being installed in Bakersfield. Chairman Oatham explained the reasons for this decision: vandalism has decreased since other cameras fitted; deterrent for youths in park; new garden area to be monitored.
- D/Cllr Michael Helm gave an update on reorganisation of Maldon Council offices. All IT systems are being upgraded so should make contact with MDC better. He also stressed that residents need to report crime and get a crime number. This ensures crime figures are accurate.
- A painting was donated to the Parish Council by a resident. A letter of thanks to be sent.

200 Councillor Vacancy

Cllr Pettitt queried the fact that previous applicants have had to attend two Parish meetings before being elected. Both applicants for the recent vacancy – Barry Edwards and Marina Crofts have already attended two meetings. Marina Crofts was not present at the meeting. All Parish Councillors had received the applications by email. A paper vote was taken and Barry Edwards won the vote by 4 to 2. He signed a Declaration of Acceptance of Office. Clerk to notify Maldon Council.

201 Planning

The following applications were considered and comment to the Planning Authority agreed:-

- **19/00095/HOUSE PP -07577971**
Proposal: Porch, side extension to accommodate integral annex, loft conversion including the addition of dormer windows to create a chalet dwelling, decking to the rear and a replacement garage. This is an amended proposal.
Address: Rivendell, 54 North Drive, Mayland, Essex

There were no objections to this proposal.

- **19/00142/FUL PP-07606362**
Proposal: 2 bed dwelling house – on garden land adjacent to 104 Imperial Avenue – revised to reduce depth and ridge height.
Address: Land Adjacent to 104 Imperial Avenue, Mayland, Essex

There were no objections to this proposal.

- **19/00162/FUL PP-07611182**
Proposal: Variation of condition 2 on approved planning application FUL/MAL/16/01362. Demolition of existing dwelling house and erection of 3 new dwellings with garages
Address: Fogs Folly 289 Esplanade, Mayland, Essex

There were no objections to this proposal.

- **19/000145/FUL**
Proposal: Relocation of existing stable blocks and erection of new barn along southern boundary of the application site
Address: Land Adjacent 10 Mill Road, Mayland, Essex

There were no objections to this proposal.

- **19/00224/FUL PP -07601210**
Proposal: Erection of 2 bungalows, attached garages and erection of workshop
Address: Land Rear of 32 Steeple Road, Mayland, Essex

All objected, therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:

- This is back lands development
- The site is outside the settlement area
- The site would be an intrusion on neighbouring properties
- There is a long history of refusal for similar development on this site.

DECISIONS

FUL/MAL/18/01470

Vary condition 3 and remove condition 4 of approved application FUL/MAL/11/00247
 Hardy's Bar & Grill 36 Imperial Avenue
 Mayland
APPROVE

202 Finance

Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

PAYMENTS

Date	Payee	Service/supply	
12-Mar-19	David J Moore	Repairs & Surfacing to Footpaths in Lawling field	9,088.80
12-Mar-19	Wire-Free Protection Ltd	Fire Alarm maintenance 11/2/19	135.00
12-Mar-19	Cummins & Jennings Ltd	Paint, rollers for benches/seats	141.07

12-Mar-19	J A Green Plumbing	Call out to drain water cylinder following leak	180.00
12-Mar-19	Voipfone	Auto top up	10.00
12-Mar-19	Amazon	4 x Toshiba USB Flash Drive 16GB	15.96
12-Mar-19	Shenzhen Guzi Trading co	2 x 50mm Reflective Tape for Gates	5.99
12-Mar-19	Shenzhen Guzi Trading co	2 x 50mm Reflective Tape for Gates	5.99
12-Mar-19	L Whitefield (£98.35)	Mileage & Parking for CiLCA training (12/02/19)	29.50
		Petty Cash top up to £150	68.85
12-Mar-19	A & J Lighting Solutions	Repairs to Streetlamps	604.62
12-Mar-19	Voipfone	Office phone 01/03/19	2.40
12-Mar-19	NEST pension	Contributions March	90.31
25-Mar-19	MPC Staff	Staff Wages	2,528.87
12-Mar-19	HMRC	Tax & NI	1,407.85
12-Mar-19	Gordon English	Deposit Refund 9/3/19	50.00
12-Mar-19	Judith Hood	Deposit Refund 4/3/19	50.00
12-Mar-19	MSJ Garwood	Overmarking football pitches	129.00
12-Mar-19	Mallorn Ltd	Hosting renewal for website	135.00
12-Mar-19	A.G.Engineering	Tennis Ct Gate & Bakersfield gate repairs	866.60
12-Mar-19	Maldon District Council	Community Protection Team (February)	229.46
12-Mar-19	Royal Mail	Fee for shortage of postage	1.50
			15,776.77

RECEIPTS

06-Feb-19	Mayland Football club	Football Fees (February)	180.00
18-Feb-19	Yvonne Lane 6/4/19	Hall Hire (Dep already paid)	30.00
20-Feb-19	G. English	Hall Hire & Deposit 9/3/19	122.00
20-Feb-19	Mayland Youth Club	Hall Hire Jan-April 2019	130.00
20-Feb-19	Andy Kemp	Repayment for purchase	18.00
	Casual Hirer	Tennis Court Hire	3.00
26-Feb-19	E. Havis	Zumba Hall Hire February	144.00
27-Feb-19	County Broadband Ltd	Hall hire & Deposit 19/3/19	92.00
01-Mar-19	S. Elves	Inside Out Hall hire	180.00
06-Mar-19	D. Down	Hall hire 12/2, 15/2	24.00
06-Mar-19	Sarah Walsh	Hall Hire Pilates Hire 27/2-3/4/19	72.00
06-Mar-19	D. Down	Hall Hire 26/2, 1/3	24.00
06-Mar-19	Virgin Care Services Ltd	Hall Hire Stay & Play Oct-Dec 2018	144.00
			1,163.00

PETTY CASH

08-Feb-19	Lidl	Black Sacks	1.59
08-Mar-19	Makro	Toilet rolls, hand towels, soap, toilet cleaner	52.26
11-Mar-19	All Seasons	Convactor heater for office	15.00
			68.85

- All voted in favour of accepting these accounts. Cllr Spires and Cllr Smith signed the list of payments.
- Cllr Pettitt verified and signed the bank statements.
- The Mixed Payment plan is now charging interest due to the turnover increasing so it was recommended to change to The E Payments plan which is designed for making electronic payments and receipts. Clerk to action.

203 Clerk's Report

Each Councillor has received an update on matters from the previous meeting.

- Chairman Oatham proposed that 1 x 10 foot container be purchased to fill the void by existing containers. 5 councillors voted for this proposal, 2 did not vote.

- Quote received from Mallorn Ltd to provide email addresses for up to 10 parish councillors. It was agreed to wait until after the election in May to make this decision.

204 Lawling Park Committee *including Bakersfield, Lawling Playing Field & Dog Walk Area*

- Portaloo in Park- Discussion whether this facility was needed in the Park. It was resolved that Cllr Spires would research other parks to find out benefits and possibly carry out a survey to see what residents want.
- Outdoor gymnasium – Cllr Spires read out additions to his report which he wrote in response to communication from Marina Crofts who is opposing this facility in the village. These additions highlighted the health benefits from Essex County Council and Chelmsford Housing Partnership. This report is on our website.
Cllr Spires is preparing a report once he gets full analysis from gym company and then a vote to go ahead with this project will take place. Grants will be applied for to meet the additional funding.
Cllr Pettitt proposed that one project be finished before another is started. Cllr Spires stated that all parish councillors need to share the load of managing projects and researching quotes as otherwise there are delays in getting projects finished.

Cllrs Pettitt and Theckston left the meeting at 9.02pm

205 Neighbourhood Plan Committee

Newsletter went in the Mayland Mayl.

SHLAA and RAG reports nearly completed and then another meeting will be arranged with Leonie Alpin from Maldon District Council.

206 Highways

A broken manhole cover along Steeple Road needs to be reported. Clerk to action.

207 Footpaths

- Update from Extraordinary meeting about footpath in Seaview Parade – A meeting took place on Tuesday 5th March to discuss this footpath following discussions with the proposed new landowner. Nothing can be decided about this path until confirmation is received about this purchase. Until the objection is withdrawn by current landowners, no further discussions can take place.
- Footpath behind Hardy's Bar in Imperial Avenue has been fenced off blocking access for residents in West Avenue and the fire access behind St Barnabus church. Clerk has reported this incident to the enforcement team at Maldon District Council.

208 Parks & Open Spaces

Cllr Oatham suggested a salt water pool similar to one in Tollesbury be considered.

209 Staff Matters

- Salary Increases:
 - Chairman Oatham proposed that the Clerk's salary is incremented to New SCP 20 from 1st April 2019. Once the CiLCA course is completed this will increase to New SCP 22.
 - Chairman Oatham proposed that the Groundsman's salary is incremented to New SCP 5 from 1st April 2019.
 - Chairman Oatham proposed that the Caretaker's salary is incremented to New SCP 2 from 1st April 2019.
Cllr Duncan seconded these proposals. All in favour. Clerk to action.
- Staff Wages have all increased in line with the recent NALC pay scales.

210 Village Environment

- A letter was read out from Sue Shepherd with advice about the Henry Samuel Hall. Cllr Edwards to speak with Miriam Holden, the only trustee from the hall, to ask her to apply for a grant from the council to carry out the structural survey.

211 Neighbourhood Watch Update

To advise Marina about applying for a grant for signs for Neighbourhood Watch scheme. Clerk to action.

212 CCTV

Cllr Oatham will contact Barry King to carry out maintenance on some of the cameras.

213 Correspondence

CPO Report for February 2019

DHGPC meeting – Cllr Edwards volunteered to attend this meeting.

214 Items for Next Agenda

Communication with public

Annual meeting – Tables around the hall, NP surveys, Facilities in Lawling Park, New Gymnasium proposal, Q & A session, information about elections.

The meeting was closed at 9.39 pm.