



**Minutes**  
of the meeting of  
**MAYLAND PARISH COUNCIL**  
held in the Lawling Park Hall  
on Tuesday 9<sup>th</sup> April 2019  
at 7.00 p.m.

**Present:** Cllr Oatham (Chairman) Cllr Spires (Vice-Chairman)  
Cllr Duncan Cllr Bush  
Cllr Smith Cllr Pettitt  
Cllr Edwards

**Clerk:** Mrs L Whitefield

**In attendance:** D/Cllr Michael Helm, D/Cllr Penny Channer, 2 Residents

**219 Members' Apologies for Absence**

Cllr Sampson, Cllr Theckston sent their apologies.

**220 Declarations of Interests**

Cllr Edwards declared an interest in item 223 Planning Application 19/00294

*Cllr Pettitt, Cllr Bush and Cllr Oatham declared they were recording this meeting.*

**221 Minutes of the Previous Meeting**

Cllr Duncan proposed accepting the minutes from the Parish Meeting held on 12<sup>th</sup> March 2019. Cllr Spires seconded the proposal. All voted in favour.

Cllr Edwards proposed accepting the minutes from the Extraordinary Parish Meeting on 2<sup>nd</sup> April 2019. Cllr Spires seconded the proposal. All voted in favour.

**222 Public Discussion**

- Sue White updated the Parish council regarding the footpath from Seaview Parade to Nipsells Chase. She had arranged a meeting on Sunday 7<sup>th</sup> April 2019, with the Cocoron's (existing owners) and Geoff Wood, the new owner of the land where the footpath is. All Parish councillors had been invited to this meeting and Cllr Theckston, Cllr Sampson and Cllr Duncan attended. Discussions about funding for the fencing took place. Sue White said that an agreement had been made for the Parish Council to fund the fencing. Cllr Oatham and Cllr Spires disputed that this agreement had been made as they could not make such a decision and that it would need to be brought to the full Parish Council for their agreement. Sue White said that she had emails to prove that the PC had made this agreement and she would forward them to the Clerk.

Cllr Oatham confirmed that the Council will not withdraw their claim on the footpath, Sue White confirmed that the Cocoron's will not remove their objection and so the inquest planned for July will continue to take place.

Cllr Oatham confirmed that the way forward is to hold a meeting with the new owner – Geoff Wood and those councillors who are in the working party.

*Cllr Pettitt and Sue White left the meeting at 7.19pm. (Cllr Pettitt was unwell)*

Item 233 was also discussed at this point in the meeting but for ease of reference it will be minuted in its original position on the agenda.

## 223 Planning

The following applications were considered and comment to the Planning Authority agreed:-

- **19/00263/HOUSE PP -07648535**

**Proposal:** Construction of rear and side extension.

**Address:** 1 Blenheim Gardens, Mayland, Essex

There were no objections to this proposal.

- **19/00232/FUL PP -07647629**

**Proposal:** Erection of a two bed bungalow and formation of new access onto

**Address:** Land Adjacent to 4 Hillcrest, Mayland, Essex

5 objected to this proposal, 1 abstained. Therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:

- Overdevelopment
- Lack of Parking
- Neighbour's objection

- **19/00070/LBC 19/00069/FUL**

**Proposal:** Demolition of existing building and erection of new two storey building with associated amenity area.

**Address:** The Mayland Mill, Steeple Road, Mayland, Essex

All objected, therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:

- Conversion to residential
- Loss of valued asset to housing
- Historic interest
- Listed building
- Road access
- Overdevelopment

- **18/00839/FUL PP-07113132**

**Proposal:** Change of use of land to equestrian and erection of building to be used for storage of agricultural machinery and stabling of six horses.

**Address:** Land Adjacent Orchard House, Nipsells Chase, Mayland, Essex

5 voted for and 1 abstained, therefore the recommendation to MDC is the granting of planning permission.

- **19/00294/FUL PP-07613661**

**Proposal:** S73A application for the erection of fencing and the material change of use of the land from residential use to mixed use including residential and dog breeding business use.

**Address:** 8 Mill Road, Mayland, Essex

4 objected, 2 abstained, therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:

- Retrospective planning application
- Business running at present.

## DECISIONS

### **FUL/MAL/19/00145**

Relocation of existing stable blocks and erection of new barn along southern boundary of the application site.

10 Mill Road, Mayland, Essex

**APPROVE**

## 224 Finance

Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

### PAYMENTS

Date	Payee	Service/supply	
09-Apr-19	Maldon District Council	Community Protection Team (March)	229.46
09-Apr-19	Audio Save	Convector Heater with fan	20.95
09-Apr-19	Office IS Ltd	Stationary items	66.91
09-Apr-19	Active Electrical solutions	PAT Testing of appliances in Lawling Hall	100.00
09-Apr-19	Voipfone	Auto top up	10.00
09-Apr-19	Voipfone	Renewal Fee 31/3/19	2.40
09-Apr-19	MSJ Garwood	Overmarking Football pitches 06/3,29/3	259.80
09-Apr-19	MSJ Garwood	Grounds Maintenance March	273.55
09-Apr-19	EALC	EALC/NALC Affiliation Fees 2019/20	699.17
09-Apr-19	L Whitefield (£60.99)	Mileage & Parking for CiLCA training (26/03/19)	29.40
		Petty Cash top up to £150	31.59
09-Apr-19	NEST Pension	L Whitefield	94.87
09-Apr-19	MPC Staff	Staff Wages	1,785.96
09-Apr-19	County Broadband	Deposit Refund 19/3/19	50.00
09-Apr-19	Kellie Spires	Deposit Refund 24/3/19	50.00
			<b>3,704.06</b>

### RECEIPTS

08-Mar-19	Yvonne Lane 7/9/19	Hall Hire (Dep already held)	54.00
12-Mar-19	D Down	Hall Hire 5/3, 8/3	24.00
12-Mar-19	D Down	Hall Hire 12/3, 15/3	24.00
19-Mar-19	Phillis Hines	Hall Hire & Deposit 13/4/19	122.00
27-Mar-19	Mayland Village Football	Fees for March/April	360.00
29-Mar-19	S Elves	Inside Out Hall Hire	180.00
02-Apr-19	T.Simsek	Hall Hire & Deposit 17/5/19	120.00
02-Apr-19	E Havis	Zumba Hall Hire March	120.00
03-Apr-19	D Down	Hall Hire 22/3, 26/3	24.00
			<b>1,006.00</b>

### PETTY CASH

12-Mar-19	Lidl	Black Sacks	1.59
27-Mar-19	Bill – Imperial Ave	2 x owl Boxes	30.00
			<b>31.59</b>

- All voted in favour of accepting these accounts. Cllr Spires and Cllr Edwards signed the list of payments.
- Cllr Bush verified and signed the bank statements.
- All councillors received a copy of the quarterly accounts. Cllr Smith proposed that these be accepted. Cllr Spires seconded this. The Chairman signed them as a true record. All voted in favour.

## 225 Clerk's Report

Each Councillor has received an update on matters from the previous meeting.

## 226 Standing Orders

Mayland Parish Council Standing Orders have been amended in line with NALC's Model Standing Order Template 2018. Social Media Statement also added to section 22 as agreed at the Extraordinary Meeting 2<sup>nd</sup> April 2019.

Cllr Edwards proposed that these be adopted by the Council, Cllr Bush seconded this proposal. All voted in favour. Clerk to distribute new standing orders to all councillors.

**227 Lawling Park Committee** *including Bakersfield, Lawling Playing Field & Dog Walk Area*

- Outside Gymnasium Update – Report from Cllr Spires has now been added to the website highlighting the benefits of having an outside gym in the park.
- Dog walking Update – Cllr Spires to make a report about how successful the new scheme has been in the park and will be sending to the Mayl.
- Tennis Court Surface – A quote has been received from Tennis Court solutions. It was advised that a visit is made and recommendations for the correct surface are given. The fencing needs to be good if 5 a side is played on this surface.
- Garden Area – Cllr Theckston to obtain quotes for this garden.
- Football Contract update – Cllr Oatham and Cllr Bush to cap the holes to make them fit for purpose. Football club to be advised of this.
- Broken glass on Bakersfield – groundsmen to clear
- Benches in Bakersfield need cleaning – groundsmen to action.

**228 Annual Assembly**

Discussion finalising assembly and which responsibilities each councillor has. Clerk to notify everyone.

Cllr Smith proposed that an A3 printer be purchased to make printing plans or photographs easier. Cllr Bush seconded. It was proposed that one be purchased for £213 from IJT. Old computer to be removed from Clerks office and removed from Asset Register.

**229 Neighbourhood Plan Committee**

Clerk to ask Linda Haywood to borrow projector for next NP meeting so that a demonstration of how to use magic tools can be given.

Cllr Edwards to meet with Cllr Spires to discuss progress of plan.

**230 Neighbourhood Watch Update**

No representative present

**231 DHGPC update from recent meeting** – Cllr Edwards has written a report from this meeting.

Clerk to forward to all councillors. a) Active Essex promoting well-being b) Mundon Road closed for six months from end of April c) Devolution – grass cutting, repairs to footpaths, snow clearance, healthcare is being passed on to Parishes.

**232 Highways**

Cllr Duncan is in contact with D/Cllr Pratt regarding getting double yellow lines at both ends of the bus cage in Imperial Avenue to allow for buses to enter and exit.

**233 Footpaths**

- Update about footpath in Seaview Parade – discussed during Public Discussion.
- An updated quote was discussed to replace the footpath from the children's play area to the school gate. The original quote was to repair this path. Cllr Spires proposed accepting this amendment and Cllr Smith seconded this proposal. All in favour. Clerk to notify David Moore – contractor.

**234 Parks & Open Spaces**

A quote was considered for a replacement piece of equipment for the children's play area. To be added to Lawling Park committee agenda.

**235 Village Environment**

- Problem with youths sitting in cars outside doctor's surgery in Imperial Avenue, playing loud music. Clerk to notify CPO to visit this area.

- Transport – new buses promised but so far not materialised. Cllr Duncan was sworn at by a member of the public on the bus. Clerk to write to Hedingham Bus Company on his behalf.
- Cllr Edwards has contacted Miriam Holden and Sue Shepherd re Henry Samuel Hall. A meeting has been arranged to talk about a grant for structural survey, charity commission status, what work has been carried out. The Parish council agree in principle to take over the hall but want to see the structural survey report first. Once the trustees have applied for this grant, the council will pay for the survey.
- Cllr Edwards will organise a list of historical buildings in the village.

### **236 CCTV**

A quote has been received from Barry King to install some new cameras and maintain and repair others. Cllr Bush proposed that the quote be accepted and Cllr Spires seconded this proposal. All in favour. Cllr Oatham to notify Barry.

### **237 Correspondence**

- Clerk to acknowledge email received from Ray Smith with photos of Lawling Hall. To print off for Annual Assembly.
- EALC County Update
- Minutes from Maldon & Blackwater Estuary Coastal Community Team
- Grant Applications – Neighbourhood watch. Clerk to advise to ask the police for funding St Barnabus church – to discuss at next Parish meeting

### **238 Items for Next Agenda**

Grant Applications  
Annual Meeting – secret votes for chairman and vice-chairman

The meeting was closed at 9.30 pm.