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**Minutes**  
**of the Extraordinary meeting of**  
**MAYLAND PARISH COUNCIL**  
held in the Lawling Park Hall  
on Tuesday 13<sup>th</sup> August 2019  
at 7.00 p.m.

**Present:** Cllr Oatham (Chairman) Cllr Spires (Vice-Chairman)  
Cllr Duncan Cllr Bush  
Cllr Edwards

**Clerk:** Mrs L Whitefield

**In attendance:** D/Cllr Helm  
3 Residents

**75 Members' Apologies for Absence**  
Cllr Smith was working

**76 Declarations of Interests**  
None

**77 Minutes of the Previous Meeting**  
Cllr Oatham proposed accepting the amended minutes from the Extraordinary Parish Council Meeting held on 25<sup>th</sup> June 2019. Cllr Duncan seconded this proposal. All in favour.  
Cllr Bush proposed accepting the minutes from the Parish Council Meeting held on 9<sup>th</sup> July 2019. Cllr Edwards seconded this proposal. All in favour.

**78 Public Discussion**

- A resident spoke about the new memorial garden expressing concern that the path laid was not suitable for pushchairs or wheelchairs as the gravel is too deep. Cllr Spires confirmed that this was going to be changed and 4mm granite was going to be laid to allow drying hard before adding tar and stones.
- A resident expressed concern for a kick wall which had been suggested against the skate park. She suggested a new wall be made out of decking which would cost under £500. Resident to get more details.
- Some youths asked if it would be possible to increase the size of the skate park. They were asked to bring designs and ideas to the next meeting to discuss further.
- Deb Down offered to make a sign for the memorial garden. Confirmation needed for design.

**79 Planning**  
The following applications were considered and comment to the Planning Authority agreed:-

- **19/00731/HOUSE PP -07969928**  
**Proposal:** Rear roof dormer extension  
**Address:** 268 Esplanade Mayland Essex

Four councillors objected to this proposal, 1 had no objections; therefore the recommendation to MDC is the refusal of this proposal. The following reason was given:

- Object on the grounds of privacy for neighbouring properties
- **19/00581/HOUSE PP -07874322**  
**Proposal:** Build single garage attached to property on the front with pitched roof.  
**Address:** 87 Imperial Avenue, Mayland, Essex

There were no objections to this proposal.

**DECISIONS**

- **LDP/MAL/19/00578**

Claim for Lawful Development Certificate for single storey extension  
103 Nipsells Chase, Mayland

**APPROVE**

- **FUL/MAL/19/00629**

Repositioning of existing outbuilding  
Sunnyside, Grange Avenue, Mayland

**REFUSE**

- **LDP/MAL/19/00481**

Claim for lawful development certificate for a proposed single storey rear extension and  
roof lantern  
30 Tern Close, Mayland

**APPROVE**

- **HOUSE/MAL/19/00631**

Erection of a two storey rear extension  
1 Thrumble Close, Mayland

**APPROVE**

*D/Cllr Helm left the meeting at this point.*

## 80 Finance

Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

### **PAYMENTS**

<b>Date</b>	<b>Payee</b>	<b>Service/supply</b>	
13-Aug-19	MDA Bitec	48 x Gravitex grey for Skate Park	199.30
13-Aug-19	Piggotts flags	Flagpole for Memorial Garden	1174.00
13-Aug-19	Gap Containers	New Container for park	1765.00
13-Aug-19	MDA Bitec	12 x Gravitex White for Skate Park	56.63
13-Aug-19	David Moore	Repairs to Lawling Car Park	840.00
13-Aug-19	Ray Bush	Construction of new cupboard in hall	360.00
13-Aug-19	Creating signature	100 x Plastic punched pockets	2.91
13-Aug-19	Agrigem Ltd	Roundup weedkiller	48.70
13-Aug-19	The Landscape centre	50 x Oak sleepers	1211.67
13-Aug-19	Voipfone	Auto top up	8.33
13-Aug-19	Manor Tree Services	Cut back overgrowth at Whitefield Court	680.00
13-Aug-19	Truplus Ltd	Video Door entry system for office	65.24
13-Aug-19	Maldon District Council	Re-charge for parish elections x 2 wards	138.30
13-Aug-19	Maldon District Council	Community Protection Services - May	244.92
13-Aug-19	Maldon District Council	Community Protection Services - June	424.96
13-Aug-19	The Landscape Centre	100 x screws for sleepers	75.00
13-Aug-19	Wire Free Protection	Fire alarm monitoring	150.00

13-Aug-19	Wire Free Protection	Fire alarm maintenance	168.50
13-Aug-19	David Ogilvie Engineering	2 x World war one benches and 1 single soldier	2124.00
13-Aug-19	Voipfone	Renewal Fee	2.00
13-Aug-19	Online playgrounds	Seat for zipwire	65.00
13-Aug-19	Amazon	CCTV sign for flagpole	2.04
13-Aug-19	Barriers Direct	1 x Traffic mirror for Mayland Green	28.65
13-Aug-19	KPCM Display	1 x Disabled parking sign for car park	9.06
13-Aug-19	MSJ Garwood	Grounds Maintenance July	2036.86
13-Aug-19	MSJ Garwood	Initial line marking for 5 pitches	392.15
13-Aug-19	Mrs L Whitefield	Mileage and parking for CiLCA	29.40
13-Aug-19		Petty Cash top up	69.60
13-Aug-19	NEST	Staff Pension	145.01
13-Aug-19	MPC Staff	Staff Wages	2584.79
13-Aug-19	Highline Roadmarkings	To remark Lawling Car Park	1950.00
13-Aug-19	DW Fascia	To replace guttering and downpipes on Lawling Hall	961.00
13-Aug-19	Peter Spires	Refund for hall hire	50.00
			<b>18,063.02</b>

**RECEIPTS**

05-Jul-19	Maldon District Council	Payment for use of hall for polling	136.00
15-Jul-19	P Spires	Hall hire & Deposit 20/7/19	134.00
22-Jul-19	D Down	Hall Hire 9 <sup>th</sup> /16 <sup>th</sup> July	24.00
02-Aug-19	H Brazier	Tennis Hire	6.00
05-Aug-19	Zumba	Hall Hire July	96.00
06-Aug-19	HMRC	VAT repayment April - June	3,013.83
06-Aug-19	M Gatward	Hall Hire Deposit 17/8/19	75.00
06-Aug-19	Casual Hirer	Tennis Hire	6.00
06-Aug-19	Deb Down	Hall Hire 23/7,30/7	24.00
06-Aug-19	E Hines	Hall Hire & Deposit 21/9/19	147.00
			<b>3,661.83</b>

**PETTY CASH**

19-Jul-19	J Gards	4 x Timber posts for Bakersfield	25.68
11-Jul-19	Mayland service station	Petrol for strimmer	13.58
29-Jul-19	Dengie site	Wooden stationery cupboard	20.00
29-Jul-19	Amazon	A3 Paper	10.34
			<b>69.60</b>

- Cllr Bush proposed that these payments be accepted. Cllr Edwards seconded this proposal, All voted in favour.
- Cllr Bush verified and signed the bank statements.
- All councillors received a copy of the quarterly accounts.

**81 Clerk's Report**

Each Councillor has received an update on matters from the previous meeting.

**82 Lawling Park Committee including Bakersfield, Lawling Playing Field & Dog Walk Area**

- Garden area update – Further to negative comments about the new sleeper wall, and the unsteady construction of this work, it was proposed by Cllr Spires to remove it and to reuse the timber to construct a dog training area. It was proposed to purchase some new sleepers and construct in an upright position similar to the design originally decided. Cllr Oatham has had a verbal quote to carry out this work and to install the

new benches and tommy figure for the sum of £750. Cllr Bush seconded this proposal. Four out of five councillors were in favour of this proposal.

Cllr Duncan has arranged sponsorship from several sources for the purchase of the stainless steel plaques.

Len Moore is doing the planting once the path and wall have been sorted.

- Cllr Spires proposed that a boot cleaner is purchased for the football club to use. All in favour. Clerk to arrange order.
- Boot sale was a success. £309 was raised for the Henry Samuel Hall fund. Next one on 15<sup>th</sup> September.
- Fundraising events that are held in the hall will still pay the full price but then a grant application form will be given to them to apply for a grant from the council.

### **83 New Councillors**

Cllr Oatham proposed that two residents who had applied to the Parish Council become councillors. Linda Haywood and Pat Wright were co-opted on to the Parish Council following the vacancies after the election in May. All in favour. Clerk to inform them of this decision.

### **84 Neighbourhood Plan Committee**

- Land assessments and availability have now been completed
- Meeting with Leonie Alpin to be arranged
- Historic building reports need completing for publication
- Policy writer to be arranged

### **85 Neighbourhood Watch Update**

Plaques in The Drive and Nipsells Chase to be put up.

### **86 Highways**

It was suggested that a disabled car space be put outside the shops in Mayland but this is not possible due to the land being privately owned.

### **87 Footpaths**

In response to an offer of land to the Parish, a working party met with Geoff Wood, the owner of land in Seaview Parade.

Depending on the actual area of land and an access route, the Council proposed to set aside £30,000 plus legal fees for the purchase of this land.

This motion was carried 4 in favour and one abstention.

The advantages of owning this piece of land is it would give another natural area to use, which residents expressed in the NP survey. It would also mean this would remain undeveloped.

### **88 Parks & Open Spaces**

- Cllr Bush proposed that a quotation from Manor Tree Services to cut back another section of the nature reserve be accepted. Cllr Edwards seconded this proposal. All in favour. The cost is £680. Clerk to action.
- A quotation to replace the wet pour in the small children's park was discussed. The cost to replace the whole surface is over £8,000 so it was proposed by Cllr Oatham to replace the areas in need of changing only to keep the cost under £2,000. Cllr Spires seconded this proposal. All in favour.

### **89 Village Environment**

- Cardinell Brothers need damaged posts replaced. Clerk to arrange.
- Drug issues with some residents of children's home in Mayland. Clerk to contact Penny Channer.

### **90 Henry Samuel Hall**

The Parish Council agree that the Henry Samuel Hall committee will raise funds for the renovation of the hall.

Cllr Edwards proposed this action and Cllr Oatham seconded this. All in favour.

**91 CCTV**

- Work almost complete.

**92 Correspondence**

- Essex Warbler

**93 Items for Next Agenda**

To be emailed to Clerk before the meeting.

The meeting was closed at 9.45pm.