



**Minutes**  
of the virtual meeting of  
**MAYLAND PARISH COUNCIL**  
held online  
on Thursday 13<sup>th</sup> October 2020  
at 7.00 p.m.

**Present:** Cllr Oatham (Chairman) Cllr Spires (Vice-Chairman)  
Cllr Bush Cllr Smith  
Cllr Haywood Cllr Edwards

**Clerk:** Mrs L Whitefield

**In Attendance:** D/Cllr Penny Channer  
4 residents

**67 Members' Apologies for Absence**  
Cllr Todd, D/Cllrs Helm/Bassenger

Discussion regarding Cllr Duncan who has not attended a meeting since February 2020 and has not given his apologies for absence. Contact has been made with him to advise him to send his apologies but still none received. The Local Government Act 1972 states that when a Council member fails to attend any meeting for six consecutive meetings from the date of his last attendance, he ceases to be a member of the authority, unless the council accepts a reason for the failure to attend. It was deemed that Cllr Duncan could have contacted the Council to give his apologies and has failed to do so and so he will cease to be a Council member. Clerk to write to advise.

**68 Declarations of Interests**  
None

**69 Minutes of the Previous Meeting**  
Cllr Edwards proposed accepting the minutes from the Parish Council Meeting held on 8<sup>th</sup> September 2020. Cllr Spires seconded this proposal. All in favour.

**70 Public Discussion**

- Two members of the football club attended the meeting and asked about opening the changing rooms so they could be used by the football teams. Clerk to make some enquiries as to whether this is recommended as restrictions are increasing.

**71 Planning**  
The following applications were considered and comment to the Planning Authority agreed:-

- **20/00864/WTPO PP-09011695**  
**Proposal:** TPO 02/04 – T1 & T2 English Oak Trees (Quercus Robur) – Reduce to previous pruning points, approx. 1-1.5m, both lateral and vertical limbs and raining crown to approx. 4m. Also removing deadwood over 3cm in diameter  
**Address:** 61A West Avenue, Mayland

No objections to this proposal

- **20/00684/HOUSE PP-08872306**

**Proposal:** Single storey rear extension and single storey outbuilding with covered walkway.

**Address:** Fiddlers Rest, 1 Mill Road,

Cllr Edwards stated that some detail on the drawings was missing and would forward to the Clerk for MDC.

No objections to this proposal.

- **20/00734/FUL PP-08914564 (Revised Plans)**

**Proposal:** Change of use from Class B1 to Class B8 together with ancillary works to the existing buildings.

**Address:** Eastern Petroleum Supplies Ltd, Land Adjacent Newhouse Farm, Maldon Road, Mayland

All objected to this proposal, therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:

- Policy T2 Accessibility
- Unsuitable location for business use and access due to the dangerous junction.

- This application has been sent for referral to the area planning committee.

- **20/00911/HOUSE PP-09043974**

**Proposal:** Erection of single storey rear extension, single storey front extension to garage, roof lights and front and rear dormers.

**Address:** 16, Nipsells Chase, Mayland

All objected to this proposal, therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:

- Overdevelopment of area
- Not in character with rural aspect
- Insufficient parking for living accommodation
- Policy D1 Design, quality and built environment

- **20/00913/COUPA**

**Proposal:** Change of use of 30-34 Imperial Avenue from retail to residential. Including internal alterations to the building and alterations to the fenestration. Each room has a large window ensuring adequate natural light to all habitable rooms.

**Address:** 30 Imperial Avenue, Mayland

All objected to this proposal, therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:

- Policy E2 Retail Provision – a need for this service in the village
- Policy E1 Employment – loss of jobs if this planning is approved
- Policy I1 – Infrastructure and Services – The loss of this retailer would affect not only Mayland but the surrounding villages.

- This application has been sent for referral to the area planning committee.

- **20/00726/HOUSE PP-08909086**

**Proposal:** Single storey rear and side extension

**Address:** 26 Promenade, Mayland

No objections to this proposal providing there is a lawful licence in place for the business of Dog Paws. This has been confirmed by Maldon District Council.

- **20/00783/FUL**
- **20/00784/LBC**

**Proposal:** Demolition of part single/part two-storey rear extensions, extension of two storey rear extension and conversion of the building to four dwelling with associated parking, landscape and amenity area.

**Address:** The Mayland Mill, Steeple Road, Mayland

All objected to this proposal, therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:

- Policy E2 Retail Provision
- Policy E1 Employment
- Policy E3 Community Services and Facilities
- Policy I1 Infrastructure and services
- This historic building should be preserved and the current retail provision provides employment for the village and a service for Mayland and surrounding villages.
- This application has been sent for referral to the area planning committee.

## **DECISIONS**

- **HOUSE/MAL/20/00691**  
Alterations to dwelling and two front dormers  
99 West Avenue, Mayland  
**APPROVED**
- **LDP/MAL/20/00706**  
Claim for lawful development certificate for a proposed new rear dormer to existing roof.  
99, West Avenue, Mayland  
**APPROVED**
- **HOUSE/MAL/20/00682**  
Alterations to dwelling and addition of glazed balcony  
267 Esplanade, Mayland  
**APPROVED**
- **HOUSE/MAL/20/00748**  
Demolition of existing garage and erection of side and rear single storey extension  
14a Wembley Avenue, Mayland  
**APPROVED**

Discussion took place with regard to procedure to represent parishes at area planning meetings. D/Cllr Channer informed the council that video representation would soon be available as well as a written representation. Cllr Haywood offered to attend these meetings to represent the parish. Clerk to confirm procedure with D/Cllr Helm.

## **72 Finance**

Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

**PAYMENTS**

<b>Date</b>	<b>Payee</b>	<b>Service/supply</b>	<b>£ Net</b>
08-Sep-20	County Broadband	WiFi	27.61
11-Sep-20	Eon	Street Lighting	154.90
22-Sep-20	Voipfone	Renewal Fee	3.00
01-Oct-20	Ahead4	Licence fee for Logmein	3.00
07-Sep-20	Zoom	Monthly subscription	11.99
10-Sep-20	Marlow Paints	12 x Skatepark paint - grey	117.43
21-Sep-20	J Gard & Son	6 x Posts for park	65.22
25-Sep-20	Immaercula Co Ltd	6 x toilet brushes for LPH	37.48
17-Sep-20	Wel. Medical	1 x Disposable battery for defib at LPH	160.00
05-Oct-20	MSJ Garwood	Grounds Maintenance September	1,824.65
05-Oct-20	MSJ Garwood	Overmark 5 football pitches x 2	230.00
13-Oct-20	Maldon District Council	Community Engagement July & August	410.40
13-Oct-20	A.G Engineering	To repair skate park ramp hand rail	230.00
25-Sep-20	Wickes	Magnolia paint for corridor, gloss for frames	47.08
13-Oct-20	Petty Cash	Top up	5.50
15-Oct-20	NEST	Staff Pension	173.44
25-Oct-20	MPC Staff	Staff Wages	2,663.21
			<b>6,164.91</b>

**RECEIPTS**

08-Sep-20	Ayletts Charity	Donation contribution	61.50
11-Sep-20	Kirsty Tattam	Memorial Plaque	45.00
14-Sep-20	Maldon district Council	Precept payment	49,628.00
16-Sep-20	Mayland football club	Football Fees Aug/Sep	360.00
			<b>50,094.50</b>

**PETTY CASH**

05-Oct-20	Mayland Service Station	Petrol for strimmer	<b>5.50</b>
-----------	-------------------------	---------------------	-------------

Cllr Oatham proposed that these payments be accepted. Cllr Spires seconded this proposal.

Cllr Haywood to verify and sign the bank reconciliations.

Mayland Parish Council has received a grant of £10,000 to help with loss of income due to Covid-19. Possibly use some towards space climber and to tarmac Cherry Alley. Clerk to check with insurance company as not owned by council.

**73 Clerks Report**

Each Councillor has received an update on matters from the previous meeting.

**74 Lawling Park Committee**

- **Covid-19.** Information received from Essex County Council about moving into Tier 2. Leaflets might need to be distributed. Cllr Haywood has team in place to do this.
- **Bakersfield Boundary** – Groundsmen have cleared all around trees on boundary of Bakersfield. Query whether it was to remain kept this way or just small paths. Cllr Spires to visit site and report back.
- **Defib custodian** – Clerk to ask Groundsmen to monitor defibrillator at Lawling Hall and check that batteries and pads are still working.
- **Remembrance Day** – To purchase 2 wreaths – one for church and one for memorial garden. Discussion what service could be held this year and on what day.
- **What3words** – Clerk to publish on website and FB page a list of locations using the what3words app.

- **Bootscrapers** – Two new boot scrapers to be located near existing one for football club to use.

#### 75 **Orchard**

Cllr Spires has constructed a letter to be sent to the residents of North Drive with regard to the orchard. To be discussed at next meeting when all the Councillors have seen it.

Essex Council has contacted Cllr Spires regarding the ditch being piped. He will ask him again for clarification on his decision.

#### 76 **Drug issues/Policing**

Quote received from a security company to patrol the village to deal with issues. Cllr Edwards proposed that a three month trial go ahead. Cllr Bush seconded this proposal. Clerk to find out from Maldon District Council if we can amend contract with Engagement officers.

#### 77 **Village Environment**

- Quote for sign in Gladwell Walk – Cllr Oatham proposed that a quote be accepted for a new sign in Gladwell Walk at a cost of £73.00. Cllr Smith seconded this proposal.
- George Everitt Fence – Awaiting quotes to repair the fence
- Discussion why there are two wards in Mayland (Mayland/Maylandsea) Need to highlight reasons we want just one ward and write back to Maldon district council.
- Light still not working in Mayflower walk. To ask engineer to return to site.
- Flood Evacuation plan – Cllr Edwards to draft a letter to some residents of the village to ask if they need assistance. A committee is required to action this plan.
- A quote is required to prune the large tree in Gladwell walk.

#### 78 **Any other business**

- George Cardinell field needs some benches. Budget allocated £600 for this. Clerk to action for 2 to be placed on western side of field.
- Clerk to check how Garwoods access George Cardinell field as problems with mud at entrance.
- Henry Samuel Hall – a survey is to be sent to all residents to find out what course of action to take.

The meeting was closed at 9.42pm

