

Henry Samuel Village Hall Committee

Minutes of the meeting held on Wednesday 5th August at 19:00 in the Henry Samuel Hall, Steeple Road, Cm3

1. Welcome.

Barry Edwards opened the meeting at 19:21.

Attendees:

Barry Edwards

Linda Haywood

Mel Clarke

Rob Webb

Debbie Down

2. Apologies for absence Terry Kelly.

3. Appointment of new Chairperson.

Barry Edwards proposed that Mel Clarke be promoted to chair which was seconded by Rob Webb and unanimously agreed.

4. Minutes of the previous meeting.

It was proposed by Barry Edwards and seconded by Linda Haywood that the minutes of the previous meeting were a true and accurate record. All agreed.

5. Consultation with the residents of Mayland with respect to the hall.

It was decided that we need to do a questionnaire for the people of the village to find out what they would like to happen with the hall and the secretary, treasure and chairperson will arrange a meeting together to work on plans for the questionnaire. It was decided that three questions would be advisable:

1. Refurbishment of the existing hall

2. Extend the existing hall

3. Redevelopment of the site.

It was decided that we would source a supplier to print the questionnaire and then ask the Post Office for a price to deliver to the residents of Mayland. One completed by residents we will ask that they be returned to the parish council post box at the Lawling Park Hall.

Proposed by Barry Edwards, seconded by Linda Haywood and agreed by all.

6.Reopening the hall for hire.

It was brought to the attention of the committee by Linda Haywood that Ken who runs the table tennis club and the photographer would like to hire the hall but due to all the government and insurance requirements as a result of the Covid 19 we would be unable to fulfil the requirements needed to safely do this. This was agreed by all.

7. Finances and annual accounts.

Barry Edwards has the annual accounts to February 2020 and will put these on the charity commission website accordingly.

Linda Haywood gave an update on the funds in the accounts to date and are as follows:

Current A/C: £352.28 Savings: £6664.64

Linda Haywood will also ring Barclays Bank regarding the change of address for the bank statements, to add another person to the account and remove Karen Ball and Carolyn Gilby from the account.

It was decided and agreed by all to transfer some funds from the savings account to the current account to cover costs of utilities going out due to no income from hall hire etc.

8. A.G.M Date

The date of the A.G.M is as follows:

23rd September 2020 at 19:00 in the Henry Samuel Hall.

9. Any other business.

It was discussed as to whether we include the plans in the survey when the questionnaire goes out to the residents. It was suggested by Barry Edwards that we put a link online to the parish website and put the plans on the notice boards. Mel Clarke raised doubts about putting the plans online and it was agreed by all to stick with the plans that we already have. Barry Edwards will liaise with the parish council regarding all plans.

Linda Haywood brought attention to the committee of an event booked in October/November with photographer Kevin Bruce and suggested that this event should be cancelled. All agreed. It was also agreed that the craft fayre money we have received from Rose Farmer be returned as it is unlikely that this event will take place during the current climate.

10. The next meeting will be the A.G.M on the 23rd September at 19:00.

11.Meeting closed at 20:25