

Henry Samuel Village Hall Committee

Minutes of the meeting held on Tuesday 17th September at 19:30 in the Lawling Park Hall, Katonia Avenue, Mayland.

1. Welcome.

Karen Ball opened the meeting at 19:37.

Attendees:

Karen Ball Barry Edwards

Linda Haywood Mel Clarke

Pat Wright Rob Webb

Debbie Down

2. Apologies for absence Carolyn Gilbey, Terry Kelly.

3. Matters arising from the previous meeting.

It was brought to the attention of the committee that the keys being held by C. Burrige still have not been returned. The Charity Commission has now been updated and there is still not update on the asbestos. The overgrown bushes at the rear of the car park has still to be sorted. The black bin has now been delivered and Barry will put it in the hall for safety. The Race Night has been cancelled due to lack of interest. Barry will send Terms of Reference to everybody and this will be voted on at the next meeting.

Proposal of the minutes of the previous minutes of the meeting as a true and accurate record by Barry Edwards, seconded by Linda Haywood.

4. Update from Chairperson Karen Ball.

It was brought to the attention of the committee that the dog training are using the hall without any form of cover on the floor to guard against accidents

from the dogs and was decided that they must put down a sheet of some type to counter any form of accidental fouling. It was decided that Karen will get a key lock pad. It was also decided that hall bookings could go through the parish clerk. Karen also asked that everybody make a list of suggestions for the layouts and usage of the hall plans.

5. Update from Councillor Barry Edwards

The Charity Commission Resolution Terms of Reference have still not been uploaded on the Land Registry. Barry also informed the committee that we are still waiting on the electrical certificate and the asbestos test.

6. Update from Treasurer Linda Haywood.

There has been a development in the bank account update and Linda Haywood has now been added to the Signatories of the account and it is in the process of the details being changed over. The fundraising total to date is £4,708.55 and the current account balance stands at £1,064.88. Since the last meeting the following funds have been raised:

| | £ |
|--------------------|--------|
| Boot Sale 15/09/19 | 583.69 |
| Donation 15/09/19 | 5.00 |
| Sale of books | 69.60 |
| Total | 658.29 |

7. Terms of Reference.

Terms of Reference to be agreed between the committee and the parish will be discussed at a future meeting.

8. Fundraising Update.

Barry informed the committee that he is still waiting for a reply from the C.I.F

Debbie informed the committee that the micro grant form has been filled in and just needs to be sent.

9. Any other business.

The committee were informed that the choir will no longer be using the hall on a Saturday. The dance club will be returning to the hall. Maldon District Council may be combining the polling stations and using the Lawling Park Hall while the Henry Samuel Hall is being renovated. Linda informed the committee that she is still waiting on the donation promised from the Hardy's event. Karen and Debbie will be meeting on Friday 27/09/19 to organise the HSH newsletter that will be distributed to the people of the village. It was decided that Debbie would contact the dog trainer regarding the use of floor covering in the hall. Debbie would also talk to Tracey Carpenter about her event on the second of November (Hearts in Harmony) that she wishes to raise money towards the restoration of HSH. There will be a meeting held on Friday 27/09/19 to discuss the upcoming fundraising events. The Christmas Fayre will take place on Friday 27/11/19 from 17:00 – 21:00 and stall holders will be allowed to set up from 15:00. Karen to organise the poster and an events page to be set up on Facebook.

10. The next meeting to be held on 15th October in the Lawling Park Hall at 19:30.