



Minutes
of the virtual meeting of
MAYLAND PARISH COUNCIL
held online
on Tuesday 8th December 2020
at 7.00 p.m.

Present: Cllr Oatham (Chairman) Cllr Spires (Vice-Chairman)
Cllr Bush Cllr Todd
Cllr Haywood

Clerk: Mrs L Whitefield

In Attendance: D/Cllr Penny Channer
7 Residents

93 Members' Apologies for Absence

Cllr Barry Edwards

94 Declarations of Interests

None

95 Minutes of the Previous Meeting

Cllr Bush proposed accepting the minutes from the Parish Council Meeting held on 10th November 2020. Cllr Spires seconded this proposal. All in favour.

96 Public Discussion

- A resident asked if item 101 could be discussed during the public session but Chairman Oatham confirmed that until the Parish council received clarification regarding boundaries, there would be nothing to report.
- D/Cllr Penny Channer gave an update from Maldon District Council.
 - High Street consultation ended on 16th November and information will be collated and a report made.
 - Businesses can use pavements and local roads as outdoor spaces during Covid restrictions. Can apply online.
 - A North Quay Development brief has been prepared, part of the local development plan, which sets out key projects for the Maldon and Heybridge area.
 - New play scheme for Maldon Promenade went to a committee meeting.
 - Business Grants can be applied if have been affected during lockdown.

97 Planning

The following applications were considered and comment to the Planning Authority agreed:-

- **20/01047/HOUSE PP -09156312**
Proposal: First floor rear extension with balcony
Address: Anglia House, Grange Avenue, Mayland

No objections to this proposal.

- **20/01082/OUT PP -09224649**

Proposal: Outline planning application for the construction of single dwelling house, gardens, parking and access to Steeple Road with all matters of detail reserved for future determination except for means of access to the site.

Address: 45 Steeple Road, Mayland

No objection to this proposal in principal, but a comment was made that a safe access and egress from the property would need to be ensured.

- **20/01143/HOUSE PP -009224649**

Proposal: Proposed balcony off existing first floor study recessed into existing roof and extended onto timber post with brick piers.

Address: 263 Esplanade, Mayland

No objections to this proposal

- **20/01160/HOUSE PP -09242702**

Proposal: Replace existing septic tank which discharges to ground with a new domestic sewage treatment plant.

Address: 2 Mayland Hill cottages, Mayland Hill, Mayland

No objections to this proposal

DECISIONS

- **FUL/MAL/19/00402**

Section 73A – Retrospective application for the change of use of the stables and barn buildings to a dwelling house.

Change of use of land as domestic garden. Alterations to boundary treatments and the access.

Oakridge – Old Heath road, Mayland

REFUSED

- **HOUSE/MAL/20/00684**

Single storey rear extension including annexe for carers

Single storey outbuilding with covered walkway

Fiddlers Rest – 1 Mill Road, Mayland

APPROVED

- **FUL/MAL/20/00733**

An equestrian arena to ride in the wet winter months.

The arena is to be made of an equestrian sand mix.

Land Adjacent Orchard House, Nipsells Chase, Mayland

APPROVED

- **HOUSE/MAL/20/00911**

Erection of single storey rear extension, single storey front extension to garage, rooflights and front and rear dormers

16, Nipsells chase, Mayland

APPROVED

- **HOUSE/MAL/20/00726**

Single storey rear and side extension

26 Promenade

APPROVED

- **FUL/MAL/20/00783**
- **LBC/MAL/20/00784**
Demolition of part single/part two storey rear extensions, extension of two storey rear extension and conversion of the building to four dwellings with associated parking, landscape, and amenity area.
 The Mayland Mill
REFUSED
- **HOUSE/MAL/20/01019**
 Proposed single storey side extension
 Sunnyholme 44 Princes Avenue
APPROVED

Chairman Oatham proposed that item 98, Finance, would be discussed at the end of the meeting but for ease of reference it will be minuted in the original order.

98 Finance

Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

PAYMENTS

Date	Payee	Service/supply	£ Net
08-Nov-20	County Broadband	WiFi	27.61
12-Nov-20	Eon	Street Lighting	154.90
21-Nov-20	Voipfone	Renewal Fee	3.00
01-Dec-20	Ahead4	Licence fee for Logmein	3.00
07-Dec-20	Zoom	Monthly subscription	11.99
12-Nov-20	Timpson	1 x Plaques for memorial wall	40.00
13-Nov-20	Selco	Posts, screws, stain for fence at George Everitt	227.00
13-Nov-20	Wave	Water charges	15.08
29-Nov-20	SSE Electricity	Changing rooms electricity	39.27
20-Oct-20	Streetmaster	2 x Cardiff waste bins	990.00
26-Nov-20	P H Wheaton	Christmas tree	125.00
30-Nov-20	Rhungift	2 x british flags for memorial garden	8.22
04-Dec-20	MSJ Garwood	Grounds Maintenance November	157.21
04-Dec-20	MSJ Garwood	Pitch marking	230.00
13-Nov-20	Maldon District Council	Community Engagement Team October 2020	205.20
13-Nov-20	PKF Littlejohn	External Audit fee	400.00
08-Dec-20	Ideal Landscapes	To cement the path at George Everitt Field	60.00
08-Dec-20	K Hobbs	To supply labour to repair fence at George Everitt field	150.00
01-Dec-20	S-Type Security	Patrols by security company 26/10-30/11	525.00
01-Dec-20	SLCC	Membership fee 2021	185.00
08-Dec-20	Mrs L Whitefield	Petty Cash top up	20.25
13-Dec-20	NEST	Staff Pension	118.16
23-Dec-20	MPC Staff	Staff Wages	1,981.69
31-Dec-20	HMRC	Tax & NI	1,684.26
			7,361.84

RECEIPTS

24-Nov-20	Casual hirers	Tennis hire fees	18.00
24-Nov-20	K Daniells	Memorial Plaque	45.00

			63.00
PETTY CASH			
13-Nov-20	Wickes	1 x Bag of postcrete	3.96
11-Nov-20	Wickes	2 x Bags of postcrete, studwork	12.92
			16.88

- Cllr Bush proposed that these payments be accepted. Cllr Spires seconded this proposal.
- Cllr Haywood verified the bank reconciliations and signed and dated them.
- All Councillors received a set of quarterly accounts and a budget proposal for 2021/22. Chairman Oatham proposed to accept the budget proposal as prepared by the Clerk with a precept demand of £100,249. This included a 1% increase from the current year. Cllr Spires seconded this. All in favour.
The Clerk will complete the precept demand and return to Maldon District Council. Cllr Spires thanked the clerk for her hard work preparing the budget.

99 Clerks Report

Each Councillor has received an update on matters from the previous meeting.

100 Lawling Park Committee

- **Surfacing in Lawling field** - Cllr Spires proposed that a quote from Playquip Leisure to replace the surfacing under several pieces of play equipment in the park be accepted. The cost to carry out this work is £7,803 + vat. Cllr Oatham seconded. All in favour.
- **Space climber update** –Update given on new quote accepted due to Proludic’s costs increasing. The new quote from Playquip Leisure is for £17,552. Planning application has been completed.
- **Covid update** – update on new Tier 3 restrictions in Essex.
- **Football club**- A request to start using the changing rooms in the hall was discussed. FC guidance followed and it was proposed that the FC could use them providing a risk assessment was received and all guidance followed. Doors into hall to be locked.
- **Vaccination centre** – Clerk has received an email proposing the Lawling Hall be a possible centre for issuing vaccines.
- **Pathway in Lawling Car Park** – discussion about the pathways in the car park as they have sunk in some areas. It needs to be broken up and re-layed. Clerk to get quotes.

101 Orchard

- Land registry deeds received which need to be compared to ones received from seller.
- Ditches update – Cllr Spires has confirmed with Essex County Council that we have permission to install a pipe with the right fall, leaving a small gap before it goes under the road with grills to stop waste going into the road. Clerk to get quotes.
- A quote for boundary fence on south side of orchard was discussed. The owner of 24 North Drive has given permission to use his land to install the fence providing no machinery is used. Trees need to be cut down before fence is put up. Clerk to contact tree feller.
- Letters were delivered to residents of North Drive backing on to the Orchard. Parish Council have received four letters in response to this. Some offering to purchase land at rear of gardens, some claiming ownership and another seeking clarity. Cllr Oatham confirmed that ditch and fences a priority now.

102 Drug issues/Policing

- Security Company has been patrolling for a month and has stopped the drug problems outside the shops. Some problems near the Bistro but advised to patrol there too.

103 Village Environment

- **Tree Maintenance** – Three quotes received to carry out pruning in Gladwell Walk, Cherry Alley and Steeple Road. Cllr Oatham proposed accepting a quote from Broadacres for £950 + vat to carry out this work. Cllr Spires seconded this proposal. All in favour.
- **Cherry Alley** – Three quotes received to re-tarmac the alley due to many complaints about the pathway. Cllr Spires proposed accepting a quote from Dave Moore to carry out this work for £3,250 +vat. Cllr Bush seconded this proposal. All in favour.
- **Henry Samuel Hall** – A survey has taken place to find out from residents what they would like done with the hall. The options are to either renovate it or to knock down and move it to a different location. Over 200 responses received to date. Results will be published.

104 Any other business

- Congratulations sent from the Parish Council to Wendy Stamp and Mark Heard as the leader and Chairman of the Maldon District Council.
- Christmas gifts for all volunteers and grounds staff to be purchased by the Clerk.

The meeting was closed at 8.28pm

Next meeting to be held on 12th January 2021

