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Minutes
of the meeting of
MAYLAND PARISH COUNCIL
held in the Lawling Park Hall
on Tuesday 8th June 2021
at 7.38 p.m.

Present: Cllr Haywood (Chairman) Cllr Chandler (Vice-Chairman)
Cllr Bush Cllr Oatham
Cllr Todd Cllr Smith
Cllr Spires

Clerk: Mrs L Whitefield

In attendance: D/Cllr Penny Channer
4 Residents

31 Members' Apologies for Absence
None

32 Declaration of Interests
Cllr Chandler declared an interest in item 41 as he knew resident adjacent to Mayflower Walk.

33 Minutes of the Previous Meeting
Cllr Haywood proposed accepting the minutes from the Annual Council Meeting held on 25th May 2021. Cllr Chandler seconded this proposal. All in favour.

34 Public Discussion
None

35 Planning

DECISIONS:

HOUSE/MAL/21/00290

Single Storey rear extension annexe for carers. Single Storey outbuilding with covered walkway. Change to Fenestration.
Fiddlers Rest, 1 Mill Road, Mayland

APPROVE

HOUSE/MAL/21/00351

Removal of side conservatory and construct a new single storey rear and side extension
Bywaters 292 Esplanade, Mayland

APPROVE

36 Finance

Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

PAYMENTS			NET
Date	Payee	Service/supply	
07-May-21	County Broadband	WiFi	27.61
08-Jun-21	Ahead 4	Licence Fee for Logmein	3.00

20-May-21	Timpsons	2 x Plaques for Memorial Wall	76.19
25-May-21	Amazon	Petty Cash Flow book	4.57
28-May-21	Glasdon	3 x Dog bins	286.17
07-Jun-21	SSE Electricity	Updated electricity charges	241.97
07-Jun-21	SSE Electricity	Updated electricity charges	84.93
07-Jun-21	S-Type Security	Patrols May	455.00
01-Jun-21	MSJ Garwood	Grounds Maintenance May	1,537.73
01-Jun-21	MSJ Garwood	Pitch Marking 07/5, 19/5	236.90
01-Jun-21	Maldon District Council	Annual Inspection of play equipment	180.00
26-May-21	WFP	Fire extinguisher Maintenance	74.80
26-May-21	WFP	Fire Alarm Maintenance	173.55
14-Jun-21	NEST	Staff Pension	117.28
25-Jun-21	MPC Staff	Staff Wages	1,893.56
30-Jun-21	HMRC	Tax & NI	1,296.67
			6,689.93

RECEIPTS

PETTY CASH

- Cllr Smith proposed that these payments be accepted. Cllr Todd seconded this proposal.
- Cllr Smith proposed that a payment of £270 be paid for the Chairman's training course over 3 days. Cllr Chandler seconded. All in favour.
- Confirmation for payment of £200, agreed at May meeting, to be paid to crowdfunding account for The Woodham Infrastructure Group.
- An additional savings account to be opened to transfer funds into to keep under the £85,000 limit for insurance purposes.
- Cllr John Oatham requested to be taken off the bank mandate and it was proposed that Cllr Chandler be added. All in favour.

37 Clerk's Report

Each Councillor has received an update on matters from the previous meeting.

A Public Notice will be issued for two casual vacancies on the Parish Council starting on 10th June 2021.

38 Lawling Park Committee *including Bakersfield, Lawling Playing Field & Dog Walk Area*

- **Sign** – Cllr Bush proposed that a quote be accepted for £190 from ForDesigns to supply and install a sign in the older children's park giving necessary information as required by the playground inspector. Cllr Chandler seconded this proposal. All in favour.
- **Swing components** – A quote was discussed for new chains and seats on the older children's swings. The Council thought this was unnecessary at present and would discuss at later date.
- **Cableway**- Two quotes have been received and two more have been arranged. A report will be sent out before the July meeting where a decision will be made. **Clerk to apply for a CIF grant for this piece of equipment.**
- **Residents using the field**- Discussion whether to let residents backing on to Lawling field have access to the rear of their properties. It was decided not to allow access in case the field/pipes were damaged.

39 Policies

The Data Protection/FOI policy needs to be amended to include legislation and the Water Hygiene Policy needs to be amended to form a policy and not a statement. Clerk to discuss with internal auditor and get advice before these amendments. To bring to July meeting.

40 Orchard

Parish Council have confirmed with residents that they will get answers to their questions as soon as possible. The sale for the additional land will go through without using a solicitor to avoid costs. Cllr Oatham needs to purchase another ten land registry documents at a cost of £3 each. All in favour. Cllr Chandler suggested a solicitor could look at all residents properties and draw where boundaries are. He will confirm cost to do this.

41 Village Environment

- Cllr Bush proposed that a quote from Manor Tree Services be accepted at £400 to remove a Cherry Tree in Mayflower Path as it is protruding on to the neighbouring property. Cllr Spires seconded this proposal. All in favour. Clerk to action.
- Cllr Haywood proposed that a budget be set of £500 to reduce the height of the hedge at the end of North Drive. Cllr Chandler seconded this. All in favour.

42 Matters for Next Agenda

None

The meeting was closed at 8.29pm