



**Minutes**  
of the meeting of  
**MAYLAND PARISH COUNCIL**  
held in the Lawling Park Hall  
on Tuesday 14<sup>th</sup> September 2021  
at 7.02 p.m.

**Present:** Cllr Haywood (Chairman) Cllr Chandler (Vice-Chairman)  
Cllr Bush Cllr Spires

**Clerk:** Mrs L Whitefield (connected virtually as isolating)

**In attendance:** D/Cllr Penny Channer, 5 Residents

**58 Members' Apologies for Absence**

Cllr Oatham and Cllr Todd sent their apologies

**59 Declaration of Interests**

None

**60 Minutes of the Previous Meeting**

Cllr Bush proposed that the approval of the minutes of the Parish Council Meeting held on 13<sup>th</sup> July 2021 be deferred until the next meeting. Cllr Bush to give a statement with the reasons for this proposal.

**61 Public Discussion**

A resident asked about several Highways issues in the village – Princes/Nipsells pavement breaking up; Parking at Teal Avenue and Smiths Avenue; Flags at memorial needs changing; mark on flag pole; footpath needs weeding around memorial garden; speed on Steeple Road which District Councillor Penny Channer reported was being reviewed. All other issues will be reported either to Highways or the Engagement officers and park issues to be sorted by groundsmen.

A resident asked about the ditches in the new orchard. Cllr Haywood said these would be cleared by October.

D/Cllr Penny Channer gave her report:

- Sign on Grange Avenue is still down but has been reported
- Slipper swap – residents can swop their worn slippers for free on 18<sup>th</sup> September.
- Silver Monday – an event for older people on 4<sup>th</sup> October at Maldon Stadium
- Police, fire and Crime Commissioner Plan – To take part in a survey to make Essex safer and getting crime down.
- Afghan Task Force – A new task force chaired by the leader of ECC, and involving Essex Leaders has been established to support the provision of homes for Afghan refugees.
- Essex Libraries – There is a new borrowing scheme where you can check out more than books. Only Chelmsford and Witham libraries are offering this service at present.
- There is also a reading app where a library card gives access to e-audio, e-magazines, e-comics and e-books 24/7. It is called Libby, by Overdrive.

**62 Planning**

The following applications were considered and comment to the Planning Authority agreed:-

- **21/00792/HOUSE PP -10073994**

**Proposal:** Demolition of existing large rear UPVC framed conservatory and erection of single storey extension to similar footprint. Additional modifications to ground floor rear elevation.

**Address:** 7 Bakersfield, The Drive, Mayland

No objections to this proposal.

- **21/00832/HOUSE PP -10118099**

**Proposal:** Proposed single storey side extension

**Address:** Silver Gates, 103 Imperial Avenue, Mayland

No objections to this proposal.

- **21/00705/HOUSE PP -10001627**

**Proposal:** Part one & Part two storey extension to the rear

**Address:** 12 Esplanade, Mayland

Already commented on in July, but slight amendment so was sent through again. See July minutes.

- **21/00879/FUL PP -09991259**

**Proposal:** Erection of 1No. dwelling with associated car ports

**Address:** Land Adjacent to Lawling, Nipsells Chase, Mayland

All objected to this proposal, therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:

- Policy S8 – Outside the Defined Settlement Boundary
- Contrary to MDC Local Plan
- Acceptance would set a bad precedent
- Site is unsustainable

#### **For information only**

- Appeal Ref: APP/X1545/W/20/3259477

Appeal against the decision of MDC to refuse planning permission

Bradwell Power Generation Company Ltd

Hearing 28<sup>th</sup> September 2021 10am

- 21/00757/HOUSE PP -10045092

Two front dormers, porch, chimney, rear extension

Mayfield Farm, Green Lane, Mayland

No objection to this proposal, Response submitted in August

- 21/00656/HOUSE PP -09938118

Alteration to dormer windows on front elevation of garage

106 Nipsells Chase, Mayland

No objection to this proposal. Response submitted in August

- 21/00720/VAR/PP -10016274

Section 73A application for the variation of condition 2 and removal of condition 6 of planning permission 16/01492/FUL

Seal Point, 10 Sea view Parade, Mayland

No objection to this proposal. Response submitted in August

**DECISIONS:****HOUSE/MAL/21/00504**

Demolition of existing rear extension and the erection of a single storey rear extension, gable roof over front projection, enlarged rear dormer and roof terrace.

28 Imperial Avenue, Mayland

**APPROVE**

**FUL/MAL/21/00613**

The construction of a replacement dwelling and the temporary stationing of a mobile home for a period of 2 years to provide accommodation during the construction of the new dwelling Sunnyside, Grange Avenue

**APPROVE**

**HOUSE/MAL/21/00363**

Single storey rear extension, rear dormer and rooflights  
4, Nipsells Chase, Mayland

**REFUSE**

**NMA/MAL/21/00761**

Application for non-material amendment following grant of planning permission  
18/00845/HOUSE

Mayfield Farm, Green Lane, Mayland

**REFUSE**

**HOUSE/MAL/21/00656**

Alteration to dormer windows on front elevation of garage  
106 Nipsells Chase, Mayland

**APPROVE**

**For information only:****LDP/MAL/21/00644**

Claim for lawful development certificate for proposed alterations to the roof to include a rear facing roof dormer and front facing velux style roof window

84 West Avenue, Mayland

**Reason for Approval**

The proposed flat roof dormer would fall within the tolerance of Class B of Part 1, of schedule 2 of the Town & Country planning. The rooflight would fall within the tolerance of Class C of 1, of schedule 2 of the Town & Country planning.

**20/00054/FUL (APP/X1545/W/20/3261799)**

Mayflower Nursery, Mill Road, Mayland

Change of use of the site from Sui Generis to residential, demolish existing buildings at Mayflower nursery and erect 19 dwellings

**APPEAL DISMISSED**

**63 Finance**

Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

**TRANSFER**

11-Aug-21	Deposit Account 1	Current Account	<b>40,000</b>
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**PAYMENTS**

Date	Payee	Service/supply	NET
08-Aug-21	County Broadband	WiFi	27.61

08-Sep-21	County Broadband	WiFi	27.61
17-Aug-21	Voipfone	Renewal Fee	3.00
12-Aug-21	Lebara	Sim Card	5.00
11-Aug-21	Eon	Street Lighting	154.90
19-Aug-21	Amazon	15 pack of printer ink	14.12
27-Aug-21	SSE Scottish Hydro	Hall Electricity estimate	403.68
27-Aug-21	SSE Scottish Hydro	Hall Changing Rooms	86.30
03-Sep-21	Amazon	Petrol can for new strimmer	9.98
08-Sep-21	Amazon	2 x Flags for memorial garden	8.23
09-Sep-21	Latchingdon Mower repair	Service mower/trimmer with parts	110.23
14-Sep-21	Maldon District Council	Engagement team July	140.24
14-Sep-21	S-Type security	Patrols for August	420.00
14-Sep-21	PKF Littlejohn Accountants	External Audit Fee	400.00
14-Sep-21	MSJ Garwood	Overmarking 5 x pitches 11/8, 24/8	236.90
14-Sep-21	MSJ Garwood	Grounds maintenance August	1,542.73
14-Sep-21	L Bennett	Deposit returned 28/8/21	75.00
14-Sep-21	L Thain	Deposit returned 4/9/21	75.00
14-Sep-21	E O'Connell	Deposit returned 11/9/21	75.00
14-Sep-21	S Westcott	Deposit returned 12/9/21	75.00
14-Sep-21	Mrs L Whitefield	Petty Cash Top up	13.50
14-Sep-21	NEST	Staff Pension	89.13
24-Sep-21	MPC Staff	Staff Wages	1,785.23
30-Sep-21	HMRC	Tax & NI	1,333.65
			<b>7,087.04</b>
<b>RECEIPTS</b>			
12-Aug-21	K Angell	Hire fee for hall 26/12/21	84.00
16-Aug-21	S Westcott	Hire fee/Dep for hall 12/9/21	111.00
23-Aug-21	L Thain	Hire fee for hall 4/9/21	60.00
24-Aug-21	HMRC	VAT refund Apr-Jun 2021	2,021.81
27-Aug-21	Casual hirers	Tennis Court fees	61.00
07-Sep-21	S Ng	Hire Deposit 20/11/21	75.00
			<b>2,412.81</b>
<b>PETTY CASH</b>			
18-Aug-21	Timpsons	2 x keys for office	<b>13.50</b>

- Cllr Spires proposed that these payments be accepted. Cllr Chandler seconded this proposal.
- Bank reconciliations will be signed at the next meeting by Cllr Spires.
- Quarterly report April-June 2021 given to all councillors for reference.
- Ayletts Bank account discussed. This is where money received from a charity goes and is to be used for the elderly or needy in the village.
- Cllr Spires to take mandate change to local branch of bank to authorise changes.

#### 64 Clerk's Report

Each Councillor has received an update on matters from the previous meeting.

#### 65 Lawling Park Committee *including Bakersfield, Lawling Playing Field & Dog Walk Area*

- **Electricity contract** – Cllr Oatham is looking into the option of other suppliers. Will defer this to the Lawling Park committee meeting.

- **Camera** – The camera at the memorial garden is not working. Cllr Bush explained that the sim card loses signal. He will look into it.

#### 66 **Apology**

- Cllr Todd was absent from the meeting so this item will be deferred to next month's meeting.

#### 67 **External Audit**

- The External Audit was read out with nothing to report. The only comment was what had been mentioned by the internal auditor that 'Any other Business' should not be used on the agenda.

#### 68 **Orchard**

A meeting was held between Cllr Haywood, Cllr Spires and Andy Day, the Tree Preservation Officer, from Maldon District Council. This was his recommendations:

- To form winding pathways through the woodland
- Brushwood cutting/felling up to 150mm trunk diameter
- Use felled timber to form stacked edging around perimeter fences, these would form bug hotels and save cost of us putting up fences on boundaries
- Construct a rise/fall rainwater pond at low point
- Entrance clearing into woodland proper to allow paths off
- Bridge over clearing ditch
- A disabled path with aggregate finish may be more direct to centre
- Any seating to be of sympathetic material using trunks brought in
- Signs indicating type of trees
- Dog walking allowed
- Planning application takes about 8 weeks
- Dense woodland approximately 5 metres from all neighbouring boundaries
- Any ditches add gravel to bottom to help continual flow
- New land being purchased to form entrance. Ask landowner to arrange to scrape it and then we add stone chippings or similar to keep it clear.
- Create open glades to allow sun light into the wood.
- Developers could contribute towards a green space like our woodland to compensate for the loss of green land they build on
- To change from a working party to a management committee and ask for volunteers to join. These can be residents as well as councillors but only councillors get a vote.

Management committee so far:

Cllr Spires  
Cllr Haywood  
Cllr Chandler  
Cllr Bush  
Bob Harding

#### 69 **Village Environment**

- **Hedge along Esplanade** - Cllr Haywood proposed that a quote be accepted from Garwoods to trim the top of the hedge along Esplanade for £488. Cllr Spires seconded this. All in favour.
- **E-Scooters** – Security Company has asked what our policy is on these in the park. Council agreed that no e-scooters or any motorised driven vehicle should be allowed in the park. Clerk to inform Security Company.
- **White gates** – The existing white gate is too large at entrance to village and sign is missing. Cllr Haywood would like quotes to replace these gates with a new sign.
- **Devolution** – Cllr Spires against MPC taking over some of Essex County Council's work in the village. Payment for this work is not always guaranteed.

- **Speed sign** – The speed sign along Steeple Road is obscured by trees/bushes. Quote received from tree surgeon to cut these back was discussed but it was proposed that Essex Highways be contacted first to ask them to do it.
- **Gladwell Walk** – Water still coming off roof into Gladwell Walk. Cllr Spires is prepared to meet a roofer with the resident to advise how best to sort the problem. Cllr Haywood to visit and speak with resident.

## 70 Policies

- A new Data Privacy Policy has been created. Cllr Chandler proposed that this be accepted. Cllr Spires seconded this. All in favour. To be signed by Chairman.
- The Water Hygiene Policy has been slightly amended. Cllr Chandler proposed that this be accepted. Cllr Bush seconded this. All in favour. To be signed by Chairman.

## 71 Events

- **Remembrance Day** – To hold a service on 11<sup>th</sup> November at the memorial garden similar to the one held before. Cllr Haywood proposed that a budget of £200 be used to get refreshments in the hall. Cllr Chandler seconded this. All in favour.
- **Residents Lunch** – Discussion whether this was possible but councillors thought it would be best to wait until next year to allow more time to plan.
- **Platinum Jubilee** – Clerk to ask other parishes in the Dengie whether they are having a beacon or what other celebrations they are planning. The council were not sure a beacon would be seen in the village.
- **Christmas tree** – Cllr Spires proposed that a budget of £200 be used to purchase a Christmas tree similar to last year. Cllr Chandler seconded this. All in favour. Suggestion to put a permanent tree in the park to use every year but council thought best by shops.  
A group has formed to organise some other Christmas events in the village – Carol singing, brass band, Christmas market are all suggestions.

## 72 Matters for next Agenda

- Neighbourhood plan report
- Cherry Alley quote
- Electricity contract

The meeting was closed at 8.53pm