



**Minutes  
of the MAYLAND PARISH COUNCIL  
NEIGHBOURHOOD PLAN COMMITTEE  
meeting held in the Lawling Park Hall  
on Tuesday 28<sup>th</sup> September 2021  
at 7.00 pm**

**Present:** Cllr Spires                      Cllr Haywood  
                 Cllr Todd                              Cllr Chandler

**Clerk:**                      Mrs L Whitefield

**In attendance:**    1 resident

**1    Members' Apologies for Absence**

None

**2    Declaration of Interests**

None

**3    Minutes of the Previous Meeting**

This item was deferred as only one councillor from the meeting held on 2<sup>nd</sup> July 2019 was present.

**4    Public Discussion** including regular hall user groups

A resident asked about the condition of the Henry Samuel Hall and offered her help for the hall to be moved to Lawling Park. Cllr Haywood suggested she attend the AGM in the hall on 5<sup>th</sup> October 2021 so that she could hear the plans for the hall.

**5    Policy Writing**

Cllr Spires explained the need to employ a professional company to take the evidence gathered over the years and format it into a Neighbourhood Plan for the village. Troy Planning has sent a letter with a quote for them to carry out this work. All the information from this letter has been sent to the Councillors on the Parish Council.

Cllr Spires read this letter out to the Neighbourhood Plan Committee. (see attachment to minutes)

Maldon District Council has a Local Development Plan which is going under review and if they change any of their plans then this could affect any plan that has already been made.

Cllr Chandler not familiar with a Neighbourhood plan so Cllr Spires gave brief explanation of what it entails. The NP allows the neighbourhood to grow according to the wishes of the people rather than from outside the village. Evidence has to be supplied with surveys to back this up. The surveys that have been held have agreed that no more than 150 houses can be built over a 15 year period. The village suggests sites where they can be built.

The cost to use Troy Planning would cost £21,987.

Cllr Spires proposed that the Parish Council accept this quote to employ Troy Planning. Cllr Chandler seconded this proposal. All in favour. This will be taken to the full Parish Council meeting to discuss and accept then.

**6 Grant Funding**

£10,000 has already been allocated to this plan. Grants can be applied for to raise funds for the balance. The Locality Fund has already awarded a grant and more can be applied for. Troy Planning is able to apply for the grants themselves.

Cllr Spires asked Cllr Chandler and Cllr Todd to help on the Neighbourhood Plan Committee. They accepted. More volunteers are needed. Those not on Parish Council do not have a vote.

**7 Environment Update**

An Environment update is needed at a future date

**8 Historic Buildings and Sites**

Liaise with Henry Samuel Hall and other listed buildings in the village

**9 Items for Next Agenda**

Locality Grant

Conclusions from full Parish Council Meeting

**Meeting closed at 7.42 pm**