

## Henry Samuel Village Hall Committee

**Minutes of the meeting held at the Henry Samuel Hall on Monday 5<sup>th</sup> July at  
19:30**

**Attendees:            Mel Clarke            Linda Haywood            Paul Chandler  
                              Debbie Down            Rob Webb                 Robert Harding**

### **1. Welcome**

**Mel opened the meeting at 19:30**

**Welcome to Robert Harding who joined us this evening and has shown an interest in becoming a member of the HSH committee.**

### **2. Apologies**

**Terry Kelly**

### **3. Minutes of the last official meeting**

**Rob Webb proposed the minutes and Linda Haywood seconded.**

### **4. Matters arising**

**No matters arising from the previous meeting.**

### **5. Update on hall**

**Lina has updated the Terms of Reference and has sent them to Sue Gibson for approval and will distribute a copy of the new Terms of Reference and Charity Commission to the rest of the committee.**

**It has been decided that we are not going to open the hall to new users. The photographer and table tennis coach are going to use the hall at their own discretion but cannot use the toilets or the kitchen.**

**We have had two quotes so far windows and doors, copies of both have been distributed.**

**Quote 1: £11,634**

**Quote 2: £13,300**

**Breakdowns for both are included in the quotes and both contractors are willing to work on the hall in sections as and when we have funding.**

**We are now approaching people for quotes on rendering the front and side of the hall.**

## **6. Fundraising**

**We have had some success so far with the bootsale, garage sale and the sale of three sets of the old school chairs from the hall.**

<b>Bootsale:</b>	<b>£302.00</b>
<b>Garage sale:</b>	<b>£ 42.00</b>
<b>Chairs:</b>	<b>£ 50.00</b>
<b>Total:</b>	<b>£394.00</b>

**The bootsale will be an ongoing fortnightly event (weather pending) up until October.**

**Other ideas to raise money were a vintage car/motorbike rally next summer suggested by Paul with a date to be arranged.**

**Craft fayres/Christmas, possibly farmers market are all ideas that have been brought up.**

**It was also suggested by Debbie that we can do an advertising section on our bootsale group whereby for a small donation to our charity we would let people advertise their business a set amount of times over the course of 6 month/1 year. This will be monitored and organized by Debbie and Linda.**

**Another suggestion was made that we could probably do an online event in the winter, virtual bootsale/garage sale which needs to be discussed further as this would be run by Linda and Debbie.**

## **7. Finances**

**Linda updated the committee on the finances which are currently at:**

<b>Savings A/C:</b>	<b>£5665.86</b>
<b>Current A/C:</b>	<b>£ 163.25</b>
<b>Total:</b>	<b>£6053.51</b>

**This is the current end of year figure and Linda will upload these to the Charity Commission.**

**The Insurance is £695.60 with our current Insurer Norris Fisher but Linda has spoken to another insurance company that could possibly reduce our rates if we can answer a set of questions regarding the hall even though our current insurance has already gone through with our current company. We have 14 days from the start of our insurance to change our minds and Linda is going to look into this further.**

**Mel thanked Linda for all her hard work.**

#### **8. Any Other Business**

**Mel queried whether we should do another newsletter to keep updated on the progress of the hall and fundraising which was agreed by all and decided that the results be put online on various platforms and the parish notice boards around the village.**

**Rob asked if we are going to go ahead with the architects plans and it was decided that at the moment that this was not a good idea, that we should just do the repairs necessary to get the hall open and safe for people to use and continue fundraising so that this maybe a possible future outcome.**

**Paul brought it to the attention of the committee that before we can let anybody use the hall all fire extinguishers must be checked and serviced, which Linda has agreed to do.**

**Debbie informed the committee that we have a lady coming Friday to collect another set of six chairs for £30.00 which leaves us with a further three sets that can be sold on.**

**Linda advised the committee that she is having trouble in getting the council tax relief sorted and Maldon Council are generating council tax bills which are being queried. Pending an update from Maldon, Linda will let everybody know.**

#### **9. Next meeting**

**The date of the next meeting will be 20<sup>th</sup> September 2021 at the Henry Samuel Hall**

**Meeting closed at 20:57**