



Minutes
of the meeting of
MAYLAND PARISH COUNCIL
held in the Lawling Park Hall
on Tuesday 9th November 2021
at 7.00 p.m.

Present: Cllr Haywood (Chairman) Cllr Chandler (Vice-Chairman)
Cllr Bush Cllr Spires
Cllr Oatham Cllr Smith
Cllr Todd

Clerk: Mrs L Whitefield

In attendance: 3 Residents

88 Members' Apologies for Absence

89 Declaration of Interests
None

90 Minutes of the Previous Meeting

Cllr Chandler proposed accepting the minutes from the Parish Council Meeting held on 12th October 2021. Cllr Bush seconded this proposal. All in favour.

91 Public Discussion

A resident asked about the parking issues in the village. He pointed out the dangers of cars parked along The Drive in front of Little Nippers and the Trinity Doctors Surgery on the corner of Katonia Avenue. He had almost been run over in the past and wanted to make it safe for others.

Discussion over what Maldon District Council can do even when photos have been sent to them. Cllr Chandler is attending a transport meeting next week so will highlight problems Essex Police don't have the manpower to deal with these kinds of issues.

Resident wants more cameras to protect young children but can only be added in the park. Clerk has applied for bollards outside the doctors to the Local Highways Panel Additional hours for the Engagement Officers to be discussed later in meeting.

92 Planning

The following applications were considered and comment to the Planning Authority agreed:-

- **21/00720/VAR PP -10016274**

Proposal: Section 73A application for the variation of condition 2 (approved drawings) and removal of condition 6 (boundary treatment) of planning permission 16/01492/FUL (Proposal for a replacement dwelling to re-establish the street frontage along Sea View Parade)

Address: Seal Point 10 Sea View Parade, Mayland

No objections to this proposal.

- **21/01077/HOUSE**

Proposal: Proposed single storey rear extension

Address: 11, Bakersfield, The Drive, Mayland

No objections to this proposal.

DECISIONS

- **HOUSE/MAL/21/00832**

Proposed single storey side extension

Silver Gates 103 Imperial Avenue, Mayland

APPROVE

- **FUL/MAL/21/00628**

Proposed construction of a single storey self-build live/work dwelling

Land North of Riversleigh, Nipsells Chase, Mayland

APPROVE

- **HOUSE/MAL/21/00705**

Part 1 and Part 2 storey extension to the rear

12 Esplanade, Mayland

REFUSE

- **HOUSE/MAL/21/00792**

Demolition of existing large rear UPVC framed conservatory and erection of single storey extension to similar footprint. Additional modifications to ground floor rear elevation.

7, Bakersfield, Mayland

APPROVE

- **FUL/MAL/21/00857**

Change of use of office to carers accommodation

62, Nipsells Chase, Mayland

APPROVE

93 Finance

Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

PAYMENTS			NET
Date	Payee	Service/supply	
08-Oct-21	County Broadband	WiFi	27.61
18-Oct-21	Voipfone	Renewal Fee	3.00
12-Oct-21	Eon	Street Lighting	172.29
20-Oct-21	Mrs L Haywood	9 x Land Registry fees	27.00
18-Oct-21	Catherine Perry	Reimbursement for hedge cutting Esplanade	228.00
18-Oct-21	Active Electrical	PAT testing for all electrical appliances	150.00
21-Oct-21	Morrisons	Deposit for sandwiches for remembrance day	20.00
18-Oct-21	Amazon	2 x Toilet brushes, laminating pouches, bin liners	31.37
18-Oct-21	Amazon	2 x 30L Steel bins for toilets	78.23
20-Oct-21	Amazon	2 x Diaries 2022. Red table cover for remembrance	15.63
09-Nov-21	Maldon District Council	Engagement team October	140.24
09-Nov-21	S-Type Security	Patrols for October	455.00
09-Nov-21	MSJ Garwood & Son	Overmarking 5 pitches	236.90

09-Nov-21	MSJ Garwood & Son	Grounds Maintenance October	1,773.12
09-Nov-21	MSJ Garwood & Son	Hedges, Esplanade/North, Tennis Court, Bakersfield	1,097.00
09-Nov-21	Wicksteed	8 new bolts for roundabout	40.10
09-Nov-21	The Royal British Legion	2 x Poppy wreaths for remembrance	34.00
09-Nov-21	M Goodbrand	Deposit refund 6/11/21	75.00
09-Nov-21	R Cook	Deposit refund 23/10/21	75.00
09-Nov-21	K Angell	Deposit refund for hall hire 26/12/21	84.00
09-Nov-21	Mrs L Whitefield	Petty Cash Top up	13.23
12-Nov-21	NEST	Staff Pension	99.83
25-Nov-21	MPC Staff	Staff Wages	1,856.34
			6,730.68

RECEIPTS

11-Oct-21	V Hana	Deposit and hire fee for 26/11/21	159.00
18-Oct-21	S Jacobs	Plaque for memorial wall	45.00
18-Oct-21	R Cook	Hire fee for 23/10/21	48.00
25-Oct-21	L Noble	Fees for fitness class on field	25.00
02-Nov-21	C Bamford	Deposit and hire fee for 8/1/22	111.00
02-Nov-21	Casual hirers	Tennis Court fees	12.00
			400.00

PETTY CASH

08-Oct-21	Mayland Service Station	Fuel for strimmer	13.23
			13.23

- Cllr Haywood proposed that these payments be accepted. Cllr Spires seconded this proposal. All in favour.
- Cllr Spires verified the bank reconciliations.
- Cllr Haywood proposed that the Clerk attend a training day for budget and precept via zoom. Cllr Chandler seconded this. 4 in favour, 2 against, 1 abstained.

94 Clerk's Report

Each Councillor has received an update on matters from the previous meeting.

95 Lawling Park Committee including Bakersfield, Lawling Playing Field & Dog Walk Area

- **Hall Hire** – A request from Knightswood Day Care for hire of the hall has been received. They asked if a reduction in hire fee could be offered as it will be used as a benefit for the community. Cllr Spires proposed that they have a 50% reduction and pay £6 per hour. Clerk to advise.
- **Drama Group** – Cllr Oatham to find interested parties to start the drama group again. Cllr Haywood proposed they be offered a three month free period to get them started again. Cllr Chandler seconded this. All in favour.

96 Orchard

- **Update** – An informal meeting has been held but as it is a management committee, a formal meeting needs to be held. This has been arranged for 17th November where the committee will be formed, purchase of land, fencing, pond, sale of additional land will all be discussed. An agenda will be sent to all committee members.
Cllr Oatham didn't think residents should take part in the discussion about buying the land. Cllr Haywood confirmed that the money has already been put aside for the purchase of this land and that residents will not be able to vote within the committee.
- **Meeting with Geoff Wood regarding additional land-** Cllr Haywood met with Geoff Wood, owner of the land, and agreed that an additional 8 foot of land was available to

purchase. Geoff asked about a pipe from his pond going into our ditch. Cllr Spires confirmed that this only came about during the winter months when water started rising in his pond. A resident asked if the water course inspector was needed but Cllr Spires confirmed that he wasn't as all residents have pipes going into the ditch. It would join the ditch along the bigger part where the flow was good. Cllr Haywood asked Geoff to mark the fence where the pipes were. Clerk to email Geoff to confirm that he had permission to install the pipe.

- **Solicitor** – Cllr Haywood has purchased all the land registry documents for the residents backing on to the orchard. She proposed spending up to £300 to receive advice from Kew Law solicitors regarding what rights the residents have with the land already taken at the rear of their properties. Cllr Spires seconded this proposal. All in favour.

97 Village Environment

- **Gladwell Walk** – Cllr Haywood proposed to accept a quote to spend £400 to trim all the shrubs and trees in Gladwell walk adjacent to 82 Imperial Avenue. Cllr Haywood to meet with tree surgeon to confirm height we want them cut to. Willow tree to be cut by a third of its height. Cllr Oatham seconded this. All in favour.
Cllr Smith stated a tree to the rear of his garden along Bakersfield had dropped a branch in his garden. Might have to look at all trees backing on to houses in both Bakersfield and Lawling Field.
- **Steeple Road**-The overgrowth around the speed sign along Steeple Road has been trimmed back by a resident.
- **Lights by shops**-Possibility of installing Christmas lights next year along the shops to be looked into next year.
- **Village Security**-Cllr Bush wanted to discuss the expense of having the security company patrol the village as they don't have any powers. He suggested the money be re-directed to the engagement officers who do have more power and can put tickets on cars. It was suggested a meeting be set up between the engagement officers and the Parish council to discuss what can be done to help with the issues of parking. Cllr Bush proposed spending an additional £300 for the engagement officers. Cllr Spires seconded this proposal. All in favour.

98 Neighbourhood Plan

- Cllr Spires gave an update from Troy Planning. Terms and conditions read out. They have recommended that we apply for a grant. Cllr Spires has found the end of grant report from the last time we applied. Clerk to now complete application.
- Email received from South Woodham Infrastructure Group regarding the planning application on Land North West of Hamberts Farm, Burnham Road, South Woodham Ferrers. It is a very difficult to understand planning application and it was suggested that all Councils make a formal complaint given that the document is not fit for purpose. Clerk to make this complaint to Chelmsford City Council.

99 Death of Sovereign

- Clerk has found a policy stating what the Council would do in the event of the Sovereign or a senior member of the Royal Family passing away. The Council decided this might be something they would want so the Clerk will put it together and send to the Councillors for approval.

100 Councillor Vacancy

- There are 2 vacancies on the Parish Council. One application has been received. Clerk to confirm with Maldon District Council that a notice of casual vacancy can be published on the website, the Mayl and notice boards.

101 Events

- **Remembrance Day** – Update on remembrance service on 11th November. Order of service read out, microphone to be set up and refreshments ordered for the hall
- **Christmas** – 3rd December the lights will be switched on the tree, band will play, carols will be sung.
10th December – stalls open by the shops, music playing between 5-8pm

102 Matters for next Agenda

- Cllr vacancy

The meeting was closed at 8.48pm.