



Minutes
of the meeting of
MAYLAND PARISH COUNCIL
held in the Lawling Park Hall
on Tuesday 11th January 2022
at 7.00 p.m.

Present: Cllr Haywood (Chairman) Cllr Chandler (Vice-Chairman)
Cllr Bush Cllr Spires
Cllr Oatham Cllr Todd

Clerk: Mrs L Whitefield

In attendance: 11 Residents

103 Members' Apologies for Absence

D/Cllrs Penny Channer and Michael Helm sent their apologies

104 Declaration of Interests

None

105 Minutes of the Previous Meeting

Cllr Chandler proposed accepting the minutes from the Parish Council Meeting held on 9th November 2021. Cllr Spires seconded this proposal. All in favour.

106 Public Discussion

- A resident asked whether there was any more information about the siren being removed in the village. It has been on our Clerks report for some time and despite the Clerk asking MDC and not getting a favourable reply and trying to find out if a meeting with DHGPC was going to take place, no further information was available. Clerk to ask ECC.
- A resident asked about parking on double yellow lines and what was being done to stop this. Cllr Chandler had attended a meeting with Engagement officers and the PC have agreed more hours to start in January to monitor this.
- A resident asked what stage we are with the zebra crossing. Clerk explained that despite follow up emails being sent, she had not had a response from the LHP where it is being discussed.
- Three boys who had set fire to the new surface under the space climber, stood up in front of the Parish Council to apologise for their actions. The apology was accepted and the boys agreed to pay for the damage to be repaired and to do some community service in the park. Clerk to post this on Facebook.

107 Planning

The following applications were considered and comment to the Planning Authority agreed:-

• **21/01119/HOUSE PP-10329321**

Proposal: Proposed porch

Address: Wrington 27 Imperial Avenue, Mayland

No objection to this proposal.

• **21/01184/LDP PP -10383391**

Proposal: Claim for lawful development certificate for a proposed sun room to the rear of the property.

Address: 28 Heron Way, Mayland

No objections to this proposal.

- **21/01186/OUT PP -10383881**
Proposal: To construct 2 new houses with new road access with associated parking
Address: Land between 45 Steeple Road and 1 Mill Road, Mayland
 No objections to this proposal
- **21/01242/HOUSE PP -10426978**
Proposal: Double garage with boot room link. Front wall and gate, side fence and gate. Two additional ground floor windows to the west elevation
Address: 105, Imperial Avenue, Mayland
 No objections to this proposal
- **21/01234/HOUSE PP -10391723**
Proposal: Single storey side extension
Address: Shendish, Nipsells Chase, Mayland
 No objections to this proposal
- **21/01281/HOUSE PP -10466839**
Proposal: Front and rear dormer window extension
Address: Ankerdine Lodge, Esplanade, Mayland
 No objections to this proposal
- **21/01215/HOUSE PP -10400198**
Proposal: Front and rear extensions
Address: 5, Mill Road, Mayland
 No objections to this proposal
- **21/01243/FUL PP -10398579**
Proposal: Replace white UPVC side hung casement windows with white UPVC top hung casement windows and Georgian upper panels. Replace painted timber doors with white UPVC. New Cedral Lap C57 Sage Green cladding to all elevations
Address: Henry Samuel Hall, Steeple Road, Mayland
 No objections to this proposal
- **21/01247/FUL PP -10400404**
Proposal: Construction of a new four bedroom dwelling with proposed access, off street parking and private amenity space
Address: Former 28 North Drive, Mayland

All objected to this proposal, therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:

- Three storey dwelling
 - Not in keeping with street scene
 - Height and width larger than surrounding houses
 - Off street parking could be an issue
- **21/01240/VAR PP -10434776**
Proposal: Variation on condition 2 and removal of condition 8 on approved planning application 21/00628/FUL (Proposed construction of a single storey self-build live/work dwelling)
Address: Paton Place, Nipsells Chase, Mayland

All objected to this proposal, therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:

- Variations are there for a reason so they should be adhered to

DECISIONS

- **HOUSE/MAL/21/00991**
Proposed two storey rear extension
13, Hillcrest, Mayland
REFUSED
- **HOUSE/MAL/21/01077**
Proposed single storey rear extension
11 Bakersfield, Mayland
APPROVED
- **HOUSE/MAL/21/01119**
Proposed porch
Wrington 27 Imperial Avenue, Mayland
APPROVED
- **LDP/MAL/21/01184**
Claim for Lawful Development Certificate for a proposed sun room to the rear of the property
26, Heron Way, Mayland
APPROVAL GIVEN

108 Scheme of Delegation

Cllr Haywood proposed that a Scheme of Delegation policy be accepted to allow the clerk to make decisions under certain conditions on behalf of the Parish Council. Cllr Todd seconded this. All in favour.

109 Finance

Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

PAYMENTS			NET
Date	Payee	Service/supply	
08-Dec-21	County Broadband	WiFi	27.61
08-Dec-21	Fasthosts	Monthly subscription for website	1.00
09-Dec-21	SSE Scottish Hydro	Scout HQ Electricity	29.17
09-Dec-21	Neil Sullivan	Top soil for Ground near arch	74.29
13-Dec-21	Maldon District Council	Planning application fee for Henry Samuel Hall	117.00
14-Dec-21	N Power	Street Lighting	172.29
15-Dec-21	Marks & Spencer	6 x Gift Vouchers at £20 each	120.00
16-Dec-21	Voipfone	Renewal Fee	3.00
01-Dec-21	Wire free Protection	Fire alarm maintenance (half yearly)	119.48
23-Dec-21	Maldon District Council	Engagement team November	140.24
04-Jan-22	MSJ Garwood	Overmarking 5 pitches 2/12, 17/12, 31/12	355.35
01-Jan-22	SLCC	Membership renewal	186.00
05-Jan-22	S Type Security	Patrols for December	420.00
06-Jan-22	Mallorn Ltd	To renew the website SSL Certificate	15.00
07-Jan-22	Playquip Leisure	To replace surfacing below roundabout/swing chains	3,212.00
07-Jan-22	Playquip Leisure	To install new aerial runway with mounds/grass mat	12,619.00
07-Jan-22	Playquip Leisure	To repair surfacing, install new rope net, clean equipment in small playground	2,505.00
11-Jan-22	C Bamford	Deposit refund 8/1/22	75.00

11-Jan-22	Manor Tree Services	To cut back shrubs in Gladwell Walk	400.00
14-Jan-22	NEST	Staff Pension	114.10
25-Jan-22	MPC Staff	Staff Wages	1,793.92
			22,499.45

RECEIPTS

10-Dec-21	HMRC	VAT refund Jun-Sep 21	9,291.32
20-Dec-21	Southern Electric	Refund after meter reading	88.33
21-Dec-21	Henry Samuel Hall	Reimbursement for planning fee	117.00
24-Dec-21	Essex County Council Locality Fund	Grant received for strimmer/petrol can	354.15
			9,850.80

PETTY CASH

- Cllr Chandler proposed that these payments be accepted. Cllr Spires seconded this proposal. All in favour.
- Cllr Spires verified the bank reconciliations.

110 Budget Proposal

All Councillors received a Budget Proposal for 2022/23.

Cllr Haywood proposed to accept the Budget Proposal as prepared by the Clerk with a precept demand of £100,249. Cllr Spires seconded this. All in favour.

The Clerk will complete the Precept Demand and return to Maldon District Council.

Item 111 was discussed at the end of the meeting after item 116 but for ease of reference it is minuted in the original order

111 Staff Pay Increases

A review of all staff wages was carried out.

Cllr Haywood proposed that a yearly increment would be applied to all Parish Council staff.

The Clerk's salary is to be incremented to SCP 25 from 1st April 2022

The Groundsman's salary is to be incremented to SCP 8 from 1st April 2022

The Caretaker's salary is to be incremented to SCP 5 from 1st April 2022.

Cllr Chandler seconded this proposal. All in favour.

112 Clerk's Report

Each Councillor has received an update on matters from the previous meeting.

113 Councillor Vacancy

Three applications for two vacancies were received. A paper ballot was held.

Robert Harding and Gordon Morris won the ballot and therefore were co-opted onto the Parish Council. They both signed a declaration of acceptance of office.

114 Lawling Park Committee including Bakersfield, Lawling Playing Field & Dog Walk Area

- **Emergency Signs** – Cllr Spires proposed that 2 signs be purchased from Fordesigns to replace those on the park gates at a cost of £55 each. Cllr Oatham seconded this. All in favour. It was also suggested that what3words was added to the bottom.
- **Car Park Signs** – Cllr Haywood proposed that 2 signs be purchased with a left hand arrow and P sign to indicate where the car parks were off The Drive. The cost of these is £37.05. Cllr Chandler seconded this. All in favour.
- **CCTV** – Cllr Haywood proposed that a new sim contract not exceeding £12 per month be taken out for the camera in the memorial garden. Cllr Chandler seconded this. All in favour.

115 Village Environment

- **Meeting with Engagement Officers** – Cllr Chandler gave a report on what they can and cannot do when cars park on pavements, in Katonia Avenue or elsewhere in village. It was decided to start the increase in hours in January and to arrange another meeting to decide which areas to patrol. We can call them if there is a problem and if in the area they will attend.
- **Update on Transport Meeting-** Cllr Chandler attended this meeting. Heybridge pay for their own bus service to Tesco. Mayland doesn't have the volume of people needing buses in the village. ECC not going to invest money if people not going to use the buses. They cannot get firms to put money in to come to the Dengie. To put poll on Facebook to find out who uses buses and what times they are needed so that we can report back to ECC.
- **Community Speedwatch Program-** In order to start the community speedwatch program we need 8 volunteers and at present we only have 4, despite requests in the Mayl and on FB for more to come forward. They have asked if we would be willing to pay half towards the speed gun. It was decided to wait until see what happens with the zebra crossing first before a decision is made.

116 Matters for next Agenda

The meeting was closed at 9.20pm.