



Minutes
of the meeting of
MAYLAND PARISH COUNCIL
held in the Lawling Park Hall
on Tuesday 8th March 2022
at 7.00 p.m.

Present: Cllr Haywood (Chairman) Cllr Chandler (Vice-Chairman)
Cllr Bush Cllr Spires
Cllr Oatham Cllr Todd
Cllr Morris

Clerk: Mrs L Whitefield

In attendance: D/Cllr Penny Channer,
4 Residents

Cllr Spires read out a statement to the Council asking for the smooth and proper running of the Parish council. It should be well run and co-ordinated for the benefit of the parishioners. There is a blend of new and long serving councillors who he suggested all read the standing orders and for the long serving councillors to help the new councillors integrate into the council.

130 Members' Apologies for Absence

Cllr Harding had a work commitment
D/Cllr Michael Helm was attending a funeral

131 Declaration of Interests

Cllr Morris declared an interest in item 142

132 Minutes of the Previous Meeting

Cllr Haywood proposed accepting the minutes from the Parish Council Meeting held on 8th February 2022. Cllr Chandler seconded this proposal. 5/7 councillors voted in favour. Cllrs Oatham and Morris abstained from voting.

Cllr Spires proposed accepting the minutes from the Neighbourhood Plan Committee Meeting held on 2nd July 2019. Cllr Bush seconded this proposal. All in favour.

133 Public Discussion

- A resident asked if the stock of iodine which used to be held in local police stations was stocked elsewhere. Clerk to ask police.
- A resident from Bakersfield asked if the Parish Council had been given permission before looking at the ditches on her land. Cllr Haywood apologised as in hindsight this should have been done. Discussion about ditches.
- Cllr Chandler asked D/Cllr Channer about problem contacting Maldon District Council offices. This will be looked into.

134 Planning

The following applications were considered and comment to the Planning Authority agreed:-

• **21/01254/HOUSE PP -10409140**

Proposal: Proposed front porch extension, garage extension and conversion, proposed ground floor rear extension.

Address: Celandar 22, Nipsells Chase, Mayland
1 abstained, 1 against but majority have no objections to this proposal.

- **22/0064HOUSE PP-10561130 (amended plans)**

Proposal: Single storey rear extension, conversion of existing detached garage and replacement roof.

Address: Anonimo 3 George Cardnell Way, Mayland
No objections to this proposal

- **22/00331/HOUSE PP-11048386**

Proposal: New outbuilding

Address: 19, Nipsells Chase, Mayland
No objections to this proposal

DECISIONS

- **HOUSE/MAL/21/01215**

Proposed front and rear extensions
5 Mill Road, Mayland

APPROVE

- **HOUSE/MAL/21/01281**

Front and rear dormer window extension
Ankerdine Lodge, Esplanade, Mayland

APPROVE

- **FUL/MAL/21/01243**

Replace white UPVC side hung casement windows with white UPVC top hung casement windows on all elevations. Addition of Georgian panels to the upper casement windows on the front elevation. Replace painted timber doors with white UPVC. New Cedral lap C06 Grey Green cladding to all elevations
Henry Samuel Hall, Steeple Road, Mayland

APPROVED

135 Finance

Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

| PAYMENTS | | | NET |
|-----------|-------------------------|---|----------|
| Date | Payee | Service/supply | |
| 08-Feb-22 | County Broadband | WiFi | 27.61 |
| 02-Feb-22 | Seton | 2 x Car park signs and 4 x clips | 117.01 |
| 03-Feb-22 | NPower | Street Lighting | 277.84 |
| 08-Feb-22 | Fasthosts | Monthly subscription for website | 1.00 |
| 14-Feb-22 | Voipfone | Renewal Fee | 3.00 |
| 14-Feb-22 | Amazon | Coin pouches x 300 | 6.09 |
| 14-Feb-22 | Timpsons | 2 x Plaques for Memorial wall/ 2 x Hall keys | 76.67 |
| 10-Feb-22 | Maldon District Council | Engagement Officers - January | 140.24 |
| 04-Mar-22 | Maldon District Council | Engagement Officers - February | 420.72 |
| 16-Feb-22 | Maldon District Council | To supply a litter bin o/s The chip Inn/installation | 353.00 |
| 08-Mar-22 | RCCE | Village hall Membership renewal | 55.00 |
| 08-Mar-22 | Troy Planning & Design | For initial review of material and productions of advice note | 1,500.00 |

| | | | |
|-----------|-----------------|---|-----------------|
| 08 Mar-22 | S Type Security | Patrols for February | 350.00 |
| 08-Mar-22 | Impamark | To supply 300 commemorative coins for jubilee | 570.00 |
| 09-Mar-22 | MSJ Garwood | Overmarking 5 pitches 9/2 | 118.45 |
| 15-Mar-22 | S Spencer | Deposit Refund 13/3/22 | 75.00 |
| 14-Mar-22 | NEST | Staff Pension | 145.96 |
| 25-Feb-22 | MPC Staff | Staff Wages | 2,900.25 |
| 28-Mar-22 | HMRC | Tax & NI | 1,624.81 |
| | | | 8,762.65 |

RECEIPTS

| | | | |
|-----------|-------------------|--|-----------------|
| 11-Feb-22 | S Turvey-Spencer | Hire fee and deposit 13/3/22 | 111.00 |
| 14-Feb-22 | C Ostridge | Hire fee 3/4 | 60.00 |
| 14-Feb-22 | Kew Law | Refund for meeting not attended | 180.00 |
| 18-Feb-22 | Groundwork UK | Grant received for Neighbourhood plan/Troy | 7,688.00 |
| 21-Feb-22 | Groundwork UK | Grant received from Tesco toward new slide | 500.00 |
| 28-Feb-22 | K King | Hall hire & Deposit 19/3 | 123.00 |
| 01-Mar-22 | Marketplace | Sale of old mower | 30.00 |
| 01-Mar-22 | Various residents | Tennis hire | 8.00 |
| 01-Mar-22 | Knightswood | Key deposit for 2 keys – regular hire | 10.00 |
| | | | 8,710.00 |

- Cllr Haywood proposed that these payments be accepted. Cllr Spires seconded this proposal. All in favour.
- Bank reconciliations verified and signed by Cllr Spires
- Cllr Haywood proposed that an increase to Garwoods prices be accepted on 1st April 2022 due to the increase of fuel and the ban of red diesel in their vehicles. The overall increase will be £170 per year.
- Notification that the National Salary Awards have been received and back pay will be awarded from 1st April 2021.

136 Clerk's Report

Each Councillor has received an update on matters from the previous meeting.

137 Lawling Park Committee including Bakersfield, Lawling Playing Field & Dog Walk Area

- **Hours for Engagement Officers** – Cllr Haywood proposed that the hours for the engagement officers remain at 12 for March and April then revert back to 4 in May. Cllr Todd seconded this. All in favour. To look at S Type security hours in April.
- **CCTV** – Discussion about what type of camera is suitable for the memorial garden. Cllr Oatham and Cllr Bush to look into and add to Lawling Park Meeting agenda.

138 Queens Platinum Jubilee

Cllr Haywood asked for help with this event. Cllr Morris proposed that his company sponsor the face painting at a cost of £200. Ice cream van, Pizza van, craft fair, tug of war, stocks, BBQ have all been arranged for the event on Saturday 4th June 2022. Different options discussed such as slush puppies, football competition, skate park competition, giant games, fete games, and other competitions. A meeting in April to discuss further will take place.

A family story trail around the village was discussed. There is a cost of £499 but Cllr Haywood confirmed that this cost could be covered by funds already held from a previous village event which is to be used for the community. Cllr Haywood proposed that this event is organised. Cllr Chandler seconded this. All in favour.

139 Death of a Sovereign Policy

Cllr Haywood proposed that this new policy which will come into effect at the time of the death of the Sovereign or another senior Royal, be accepted. Cllr Todd seconded this. All in favour.

140 Village Environment

- **Christmas Lights** – Cllr Chandler confirmed that a Christmas event is being held in the village and wants to get some lights to put up by the shops. As there are no lamp posts they will have to be attached to the shops. Cllrs Chandler/ Haywood to approach shops to discuss further then can discuss at a meeting.
- **Drainage in Gladwell Walk** – Discussion about drainage problems adjacent to 36 West Avenue and whether there used to be a ditch along Gladwell Walk that has been filled in. Cllr Haywood to talk to previous resident and Clerk to talk to 82 Imperial Avenue to find any further information.

141 Neighbourhood Planning Committee

Cllr Spires gave an update on the Neighbourhood plan. A meeting was held in March giving all the information so far to the new councillors so that they could find out more about what has been taking place.

A tour of the village with Troy Planning is to take place so they can get a feel of what the village is like.

Cllr Bush asked how does this relate to the Local Development Plan?

Cllr Spires confirmed that the LDP has to be updated every 5 years and it has to integrate into any plan. Mayland need to word their policy so that it can't be misinterpreted hence the need to employ a professional company.

Cllr Morris left the meeting at 21.05

142 Orchard Management Committee

Cllr Haywood explained that although this committee had already been set up and running, it had not been voted on by the council.

Cllr Haywood proposed that an Orchard Management committee be formed on the advice from Andy Day the Tree preservation officer from Maldon District Council and the Terms of Reference to be adopted. Cllr Chandler seconded this. All in favour.

The members who have requested to join this committee are:

| | |
|---------------|-------------|
| Cllr Haywood | Cllr Spires |
| Cllr Chandler | Cllr Oatham |
| Cllr Todd | Cllr Bush |
| Ray Harvey | |

Cllr Haywood proposed that planning permission be obtained for change of use of Orchard and for changes to the TPO to create paths, pond and walkways within it. A budget of £200 was agreed for these costs. Cllr Spires seconded this. All in favour.

143 United Dengie Council

Update from Cllr Spires about the objection raised by the United Dengie Council to build more houses and roads in South Woodham Ferrers. A meeting has been arranged with Cllr Lee Scott from Essex County Council to highlight the mistakes or inadequacies in the planning application CCC ref 21/01961/OUT. Cllr Spires and Cllr Morris will attend and report back.

144 Matters for Next Agenda

S Type Security hours
Annual Parish Council meeting
Road closure at Christmas

The meeting was closed at 21.30pm