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Minutes
of the Meeting for
HENRY SAMUEL HALL
Management Committee and Sole Trustees
held in the Lawling Park Hall
on Tuesday 10th May 2022
at 6.45 p.m.

Present:

Sole Trustee Representatives	Management Committee
Cllr Haywood (Chairman)	Mel Clarke (Chairman)
Cllr Chandler (Vice-Chairman)	Debbie Down
Cllr Spires	Terry Kelly
Cllr Harding	Rob Webb
Cllr Bush	
Cllr Oatham	
Cllr Smith	

Clerk: Mrs L Whitefield

13 Welcome

Cllr Linda Haywood welcomed all to the meeting.

14 Members' Apologies for Absence

None

15 Minutes of the Previous Meeting

Cllr Haywood proposed accepting the minutes of the Sole Trustee/Management Committee Meeting held on 5th October 2021. Cllr Harding seconded this. All in favour.

16 Financial Matters

At present, the Management Committee cannot spend any money over £1,000 without permission from the Sole Trustees.

At the meeting on 5th October 2021, it was agreed that the Management Committee could spend £8,622 for DW Fascia to install cladding and for Wayne Windows to install new windows at the front of the Henry Samuel Hall which has now been spent.

Since then grants have been obtained for £8,000 from Maldon District Council and £5,744 from CIF.

Money spent so far:

DW Fascia	£5768.00
Wayne Windows	£4050.00
Door pending	£1400.00
Window grant	£6804.00
Fascia Grant	£4344.00

Total spent or pending	£22,366.00
Money in bank	£25,154.98

Remainder of money left in bank £2,788.98

Cllr Chandler proposed that this additional money held in the bank can be spent on further renovation work on the hall. Cllr Harding seconded this. All in favour.

Cllr Oatham asked about CCTV and alarms for the hall. Cllr Haywood confirmed once more money is received then can look at allocating to this.

Mel Clarke confirmed that the electrics in the hall are sufficient. He also wanted to say how impressed he was with the workmanship of those that have worked on the hall. All local people who have worked well together. Some have done extras without charging which is very much appreciated.

Cllr Nigel Todd and Cllr Gordon Morris arrived at the meeting at 6.57pm

17 Close of Meeting

Mel Clarke thanked the Sole Trustees on behalf of the Management Committee for allowing this additional work to go ahead.

The meeting closed at 6.58 pm