



Minutes
of the meeting of
MAYLAND PARISH COUNCIL
held in the Lawling Park Hall
on Tuesday 12th July 2022
at 7.02 p.m.

Present: Cllr Haywood (Chairman) Cllr Chandler (Vice-Chair)
Cllr Bush Cllr Spires
Cllr Oatham

Clerk: Mrs L Whitefield

In attendance: 3 Residents

48 Members' Apologies for Absence

Cllrs Morris, Harding and Todd gave apologies which were accepted.

49 Declaration of Interests

Cllr Chandler declared an interest in planning item 1

50 Minutes of the Previous Meeting

Cllr Spires proposed accepting the minutes from the Parish Council Meeting held on 14th June 2022. Cllr Chandler seconded this proposal. All in favour.

51 Public Discussion

Cllr Haywood expressed thanks to all those who had taken part in the music festival on 2nd July on behalf of the Henry Samuel Hall.

52 Planning

The following applications were considered and comment to the Planning Authority agreed:-

• **22/00453/RES PP -11109196**

Proposal: Reserved matters application for appearance, access, landscaping, layout and scale following outline planning approval 21/00136/OUT (Addition of No. 1 one and a half storey detached dwelling)

Address: Bunting Lodge, Mayland Close, Mayland

No Objections to this proposal

• **22/00538/FUL PP -11030217**

Proposal: Change of use of land from orchard to a nature reserve

Address: Land East of North Drive, Mayland

No Objections to this proposal.

DECISIONS

• **FUL/MAL/21/01247**

Construction of a new four bedroom dwelling with proposed access, off street parking and private amenity space.

Former 28 North Drive, Mayland

REFUSED

- **HOUSE/MAL/22/00044**
Garage conversion including two new roof skylights, replacement of garage door with window and rear infill extension.
145 Imperial Avenue, Mayland
APPROVE
- **HOUSE/MAL/22/00442**
Single storey rear conservatory extension
115 West Avenue, Mayland
APPROVE
- **HOUSE/MAL/22/00445**
Single storey rear extension including annexe, single storey outbuilding with covered walkway and changes to fenestration
Fiddlers Rest 1 Mill Road, Mayland
APPROVE
- **LDP/MAL/22/00537**
Claim for lawful development certificate for a proposed loft conversion with rear dormer and roof lights
Gandalf Springs 15 Drake Avenue, Mayland
APPROVE

53 Finance

- All Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

PAYMENTS			NET
Date	Payee	Service/supply	
09-Jun-22	County Broadband	Community WiFi	24.17
13-Jun-22	Fasthosts	Monthly subscription for website	5.00
13-Jun-22	Amazon	1 x Tennis post winder and 2 x Tennis nets	146.61
14-Jun-22	Voipfone	Renewal Fee	3.00
21-Jun-22	N Power	Street Lighting May	210.13
23-Jun-22	Mr K Leeds	Bouncy Castles for jubilee event	375.00
24-Jun-22	Amazon	C Fold Hand Towels for hall	16.65
01-Jul-22	Amazon	2 x Union Jack flags for memorial garden	9.97
20-Jun-22	Playquip Leisure	To install a new nest swing and bonded mulch	4,566.00
01-Jul-22	MSJ Garwood	Ground Maintenance June	1,592.34
05-Jul-22	Saffron Design and print	Leaflets for Neighbourhood plan	164.00
05-Jul-22	Rialtas Business Solutions	Annual Support Maintenance Licence	129.00
05-Jul-22	S Type Security	Security Patrols for June	490.00
11-Jul-22	Maldon District Council	Engagement Officers May and June 2022	287.52
12-Jul-22	J Bourne	Deposit Refund	75.00
12-Jul-22	A Powl	Deposit Refund	75.00
12-Jul-22	Mrs L Whitefield	Petty Cash top up	19.29
15-Jul-22	NEST	Staff Pension	148.81
25-Jul-22	MPC Staff	Staff Wages	2,226.20
			10,560.48
RECEIPTS			
09-Jun-22	M Crease	Hall Hire 17/7	48.00

15-Jun-22	R Harding	Hall Hire 25/5	24.00
20-Jun-22	L Haywood	Reimbursement for training course	60.00
28-Jun-22	C Wharton	Hall Hire 20/8	24.00
04-Jul-22	A Knight	Hall Hire 27/8	56.00
05-Jul-22	Various residents	Sweets/Tennis Hire	26.00
			238.00

PETTY CASH

05-Jul-22	Home Bargains	Bags/Toilet cleaner/gloves/Bleach	16.08
			16.08

- Cllr Haywood proposed that these payments be accepted. Cllr Bush seconded this proposal. All in favour.
- Bank Reconciliations verified and signed by Cllr Spires.
- Cllr Chandler proposed that the Clerk have delegation for payments during the August recess. Cllr Haywood seconded this. All in favour.
- A grant application was considered from the Henry Samuel Hall Management Committee. The application was for £695. Cllr Oatham proposed that a grant of £500 be offered towards this. Cllr Bush seconded this. All in favour. Mel Clarke, Chair of the HSH Committee thanked the Parish Council for their kind donation.

54 VAT

Update given by Clerk after seeking further advice about the need to register for VAT. Alan Mellor, the Finance and VAT advisor from SLCC, has advised that although VAT is chargeable on hall hire and on memorial plaques, there is a lower limit of £1,000 output tax and if we are below this limit which we are, then we do not need to register for VAT with HMRC.

55 Code of Conduct

New Code of Conduct has been recommended from Maldon District Council. Clerk sent to all Councillors to read before the meeting. Training has been offered in person and by email to explain new code which some councillors have attended. Cllr Spires proposed that this be accepted. Cllr Haywood seconded. 3 others in favour. Cllrs Oatham and Bush abstained as not had time to read it. Clerk to advise Simon Quelch, monitoring officer at MDC.

56 Clerk's Report

Each Councillor has received an update on matters from the previous meeting.

57 Lawling Park Committee including Bakersfield, Lawling Playing Field & Dog Walk Area

Cllr Spires updated the council from the last Lawling Park Committee meeting.

- **Trees along Bakersfield** – Cllr Spires proposed that a quote from Manor Tree Services be accepted for £400 to cut back the overhanging trees behind numbers 12 and 20 Bakersfield. Cllr Oatham seconded. All in favour.
- **Repairs to road/paths in Bakersfield Car Park** – Cllr Oatham proposed that a quote from Ideal Landscaping be accepted for £250 to repair the cracks in the paths and road in the Bakersfield Car Park. Cllr Spires seconded this. All in favour.
- **Concrete Bases** – Cllr Spires proposed that a quote to install 5 concrete bases be accepted for £500 for the picnic benches in the park. Cllr Oatham seconded this. All in favour.

58 CCTV – A new CCTV Policy was discussed for Mayland and alterations were made. Clerk to make alterations and arrange for DBS to be set up for Cllr Oatham. Cllr Chandler proposed that this new policy be adopted. Cllr Spires seconded this. All in favour.**59 Village Environment**

- Discussion over powers given to Council staff. Only certain things can be dealt with such as litter, graffiti, fly posting. To discuss with district council.
- Role of Engagement Officers discussed. Meeting to take place with them on 13th July at 6pm. To reiterate the four hours given are to be used for school/doctors/shop patrols, dog fouling, Trucam.

60 Neighbourhood Planning Committee

Cllr Spires gave an update on the Neighbourhood Planning Committee. The flyers have all been delivered in the village. Cllr Haywood thanked all those on the Committee who had delivered them. The sample questionnaires had been used to alter some of the questions. Cllr Spires would be happy if get an 18% response.

61 Correspondence

A Thank you card was read out from a resident showing appreciation for the Jubilee event.

62 Matters for Next Agenda

Pavement broken outside Mayland Garage - Highways
Mayland Green – lamp post over dropped curb

The meeting was closed at 20.44pm