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Minutes
of the Annual General Meeting for
HENRY SAMUEL HALL
Management Committee and Sole Trustees
held in the Henry Samuel Hall
on Wednesday 16th November
at 7.00 p.m.

Present:

Sole Trustees	Management Committee
Cllr Haywood (Chairman)	Mel Clarke (Chairman)
Cllr Chandler (Vice-Chairman)	Debbie Down
Cllr Spires	Rob Webb
	Tom Moss
	Cllr Haywood
	Cllr Chandler

Clerk: Mrs L Whitefield

In attendance: 5 Residents

1 Welcome

Cllr Linda Haywood welcomed all to the Annual General Meeting between the Henry Samuel Hall Management Committee and the Sole Trustees and introduced all members present.

2 Members' Apologies for Absence

Cllr Bob Harding, Cllr John Oatham

3 Minutes of the Previous Meeting

Cllr Chandler proposed accepting the minutes of the Sole Trustee/Management Committee Meeting held on 11th October 2022. Rob Webb seconded this. All in favour.

4 Public Discussion

A resident asked if the car park was going to be tarmacked. Cllr Chandler explained that after all the other renovations were carried out, then the car park would be looked at including possibly taking out the hedge adjacent to the neighbours property.

5 Matters Arising

None

6 HSH Chair's Annual Report

The Chairman's Report was read out by Mel Clarke.

This year has been so busy that I am surprised that we have even got time to hold this AGM! The Committee or as I jokingly call them....the Magnificent 7... have worked so hard trying and succeeding in raising funds for the hall. We have held many events including: craft fayres, Santa Sleigh, garage and boot sales, music and transport festivals and a Christmas market (don't forget to come to our next one on Saturday week.)

As I said, the committee is only small but the work rate from them is phenomenal. Firstly I must thank Linda Haywood and Debbie Down who have worked tirelessly to sort out stalls, paperwork, rotas and timetables, answered emails, phoned God knows how many people over the year, worked out our finances, filled in forms for possible grants, kept the village aware of what is going on, made cakes, taken minutes and they have both made it their duty to keep the Chair in check!

Thanks to Tom Moss for his constant support and always tweeking our plans at a moment's notice or checking out measurements or sorting out some legal bit of paperwork somewhere.

Thanks to Paul Chandler who through his connections made our car and bike show an event to remember. He has also managed to get the road closure to enable our Christmas market to take place and to provide some special guests at this event. If you want something out of the ordinary then he is the man to see.

Lastly, but by no means least, a big thank you to Bob Harding and Rob Webb who always do a multitude of jobs whether that be IT related, putting up miles of plastic fencing, standing in a car park for hours, fetching tables, fixing lights or just always being there.

However, one person I cannot thank in person is Barry Edwards who so sadly passed away earlier this year. He was one of the mainstays for getting this hall up and running. He will be sadly missed.

I must thank the Parish Council who are our sole trustees and have been very generous paying towards our insurance and allowing us to spend above our limit regards using our savings.

Lastly I would like to thank our small gang of helpers and our other halves who have volunteered to help with events or in maintaining the hall.

Our journey to where we are now has not all been plain sailing. Leaky toilets, blown fuses, dodgy plug sockets and doors coming off to list a few things have at times taken the wind out of our sails but when you see what we have achieved then we are now happy bunnies sailing along on a salty breeze!

We now have double glazing throughout, new external doors to the front and sides, cladding to the front and partially down the sides, new gutters and soffits, clock tower has been clad and painted and partial repair to the roof to stop the leaks.

Most recently as said we can now spend money on improving our electrics and after we received the GOLDEN token from Tesco we now have another £10,000 to spend on finishing the electrics, sorting out new toilets and maybe working on a new kitchen. This money will take us into next year and will really begin to change what the interior of the hall will look like. But what else will next year bring? Well, firstly we want to increase the size of our committee. From the Magnificent 7 to possibly the Excitable 8 but if we get to 12, I am not sure we want to call ourselves the Dirty Dozen! We need to increase our volunteer base and one idea I had was of running days where we can clear the car park of weeds or paint walls in exchange for hot drinks, cakes and a bacon roll.

We do have a couple of clubs that use the hall and this does give us a small but regular income. We do need though to promote the hall more but already we have had a few hirers for parties and social events. The great news here is that Maldon District council is hoping to open this up as a polling station once again!

Next year we will be running fund raising events including boot sales, garage sales, Christmas market and the Car and Bike show. However in early January we will meet and hopefully come up with other ideas. Watch this space!

We want to get the clock that has remained stuck, up and working again, more cladding down the sides and make a big push to convert the area around the kitchen to a social meeting space. Disabled toilet, baby changing and a purpose built meeting and local history room would be next and then the roof and hall floor with sports markings. But it takes time, effort and loads of money but as we have proven so far it can and eventually will be done.

I personally feel the tide has turned in our favour thanks due to all the hard work that everyone has put in. From the committee, to the village supporting us throughout the year, to local businesses and trades people all being generous with their time, effort and donations. Finally having a very understanding and forward looking Parish Council has helped us no end to move this project along.

7 HSH Treasurer's Financial Report

Cllr Haywood gave the Treasurer's financial report
As of 28th October 2022, these are the figures in the bank

Current Account £11,162.60
Savings Account £10,850.73

Plan is to spend £20,000 on electrics, sorting the clock out and the toilets

Still have money coming in from the Christmas market stalls and regular hirers of hall. Rent kept low at present but will increase once alterations completed.

8 New Members

Jo Loke offered to join the Management Committee. She has lived in the village for two years and wants to give back to the community that she lives in.

Cllr Haywood proposed that Jo be accepted on the Management Committee. Debbie Down seconded this. All in favour.

9 HSH Refurbishment Plan

Electrics – The money made from the Car Show and the Music Festival (£10,000) will be used to update the electrics in the hall. An updated quote has been received to carry out these works which is now £11,143. The additional money will be taken from the £10,000 received from Tesco.

The remainder of the Tesco grant will be used to mend the clock and to replace the toilets.

Plans are still being discussed how best to do this.

Cllr Haywood has recently been offered a new kitchen, sink, taps and worktops from Wickes which all the committee are very happy about. She will look to other trade shops for further grants for insulation for the loft. A stop cock needs to be fitted in the kitchen.

Flooring in the kitchen and to the front of the building will be looked at after the kitchen has been installed.

10 Close of Meeting

Mel Clarke thanked the Sole Trustees, the Public, and the Clerk for attending the meeting and for helping this project to move forward.

The meeting closed at 7.29pm