



**Minutes**  
of the meeting of  
**MAYLAND PARISH COUNCIL**  
held in the Lawling Park Hall  
on Tuesday 14<sup>th</sup> November 2023  
at 7.05 p.m.

**Present:** Cllr Haywood (Chairman)      Cllr Chandler  
                 Cllr Spires                                      Cllr Morris  
                 Cllr Oatham                                      Cllr Bush

**Clerk:**                      Mrs L Whitefield

**In attendance:**    D/Cllr Linda Haywood,    3 Residents

**94 Members' Apologies for Absence**

Cllr Down is unwell

**95 Declaration of Interests**

Cllr Morris declared an interest in item 92

**96 Minutes of the Previous Meeting**

Cllr Bush proposed accepting the minutes from the Parish Council Meeting held on 10<sup>th</sup> October 2023. Cllr Oatham seconded this proposal. All in favour.

**97 Public Discussion**

None

**98 Planning**

The following applications were considered and comment to the Planning Authority agreed:-

• **23/00885/HOUSE PP -12442630**

Part two storey side and rear extension with first floor extension above existing outbuilding, forming a link attachment to the main dwelling. Single storey front extension. Alterations to fenestration.  
Klaxons, Balmoral Road, Mayland

4 Objected to this proposal, 2 No Objections. Therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:-

- Overdevelopment
- Back garden development

• **22/00314/OUTM PP -11430366**

Outline planning application with all matters reserved except for access, for a phased mixed use development including up to 550 dwellings including affordable housing. Land South of Fambridge Road, Burnham Road and East West of Station Road, Althorne

All objected to this proposal. Therefore the recommendation to MDC is the refusal of this proposal. The planning response can be found on this link:

<https://maylandpc.org.uk/wp-content/uploads/2023/11/MPC-Planning-Response-22-00314-OUTM-PP-114303662.pdf>

- **23/01061/WTPO PP -12572984**  
(TPO 5/100) T1 – Oak – Crown Reduction by 2m  
25 North Drive

No objections to this proposal.

- **23/01004/HOUSE**  
Part single storey and part two storey side and front extension, including extension to existing front and rear dormers.  
Demolition of existing attached garage. Replacement roof to existing flat roof at rear and addition of roof lantern. Alterations to fenestrations and external materials.  
22 West Avenue, Mayland

5 Objected to this proposal, 1 No Objection. Therefore, the recommendation to MDC is the refusal of this proposal. The following reasons are given:-

- Lack of parking
- Overdevelopment
- Would affect the street scene

## **DECISIONS**

- **FUL/MAL/23/00836**  
Demolish outbuilding and site mobile home on existing hardstanding for use as an annexe.  
Land at 7 Mill Road, Mayland  
**APPROVED**

## **99 Finance**

All Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

### **NOVEMBER**

#### **PAYMENTS**

<b>Date</b>	<b>Payee</b>	<b>Service/supply</b>	<b>NET</b>
09-Oct-23	Timpsons	4 Plaques	133.33
09-Oct-23	Amazon	Double think paintbrush for benches	7.62
09-Oct-23	Amazon	5L Wood Preserver for Picnic benches	23.70
09-Oct-23	Voipfone	Renewal Fee	3.00
09-Oct-23	ICO (Information Comm)	Annual Fee	35.00
10-Oct-23	Fasthosts	Website fee	5.00
10-Oct-23	Fasthosts	Linux PHP Extended Support	5.78
11-Oct-23	Amazon	Staples	3.32
13-Oct-23	BASICS Essex	Grant for Charity	500.00
13-Oct-23	Amazon	2 x Grass seed/20 Teatowels for kitchen	37.91
13-Oct-23	Morrisons	Deposit for sandwiches for remembrance day	20.00
05-Nov-23	NPower	Street Lighting	277.39
18-Oct-23	Fasthosts	Domain Renewal	11.99
18-Oct-23	Amazon	2 x Union Jack flags	23.07
19-Oct-23	Amazon	Lawn weed & Feed and Batteries for clock	12.49
30-Oct-23	SSE Electricity	Electricity for changing rooms	148.81
05-Nov-23	Voipfone	Renewal Fee	3.00
06-Nov-23	Fasthosts	Linux PHP Extended Support	5.78
07-Nov-23	Fasthosts	Website fee	5.00
17-Oct-23	Maldon District Council	Independent Play Inspections	195.30

27-Oct-23	Manor Tree Services	To carry out work at Whitefield Court	400.00
30-Sep-23	PKF LittleJohn	External Auditor Fee	420.00
06-Nov-23	MSJ Garwood	Grounds Maintenance October/hedge cutting	2,293.12
06-Nov-23	MSJ Garwood	Overmarking October	236.90
14-Nov-23	Wickes/All seasons	Rollers/Paint for internal door	26.25
14-Nov-23	Royal British Legion	2 x Wreaths for Remembrance day	40.00
14-Nov-23	C Smith	Deposit Refund 14/10	50.00
14-Nov-23	NEST	Staff Pension	129.50
14-Nov-23	Mrs L Whitefield	Petty Cash Top up	148.44
25-Nov-23	MPC Staff	Staff Wages	2,169.03
			<b>5,702.32</b>

**RECEIPTS**

10-Oct-23	E&E Dance class	Hire Fees Sept/Oct	291.00
12-Oct-23	T Carlin	Hire Fee & Deposit 14/10	86.00
16-Oct-23	T Carlin	Hall Hire	12.00
19-Oct-23	Mayland Football club	Pitch fees for Sept	180.00
01-Nov-23	Mayland Football club	Pitch fees for Oct	180.00
01-Nov-23	L Noble	Field fees x 5	25.00
02-Nov -23	D Roberts-Morgan	Hire Fee & Deposit 31/12	134.00
02-Nov-23	D Down	Memorial Plaque for S Mursell	45.00
02-Nov-23	Casual Hirers	Tennis Court Fees	19.00
03-Nov-23	G Argent	Hall Hire & Deposit 26/11	98.00
06-Nov-23	R Abernethy	Hall Hire & Deposit 14/11	98.00
			<b>1,168.00</b>

**PETTY CASH**

11-Oct-23	Home Bargains	6 x Soaps	5.94
08-Nov-23	Amazon	4 x Spandex Tablecloths for events	37.52
08-Nov-23	Amazon	6 x Reusable red tablecloths/Serviettes	18.62
11-Nov-23	Morrisons	Balance for sandwiches	52.00
11-Nov-23	Aldi	Snacks/cakes/milk/tea for Remembrance service	34.36
			<b>148.44</b>

- Cllr Haywood proposed that these payments be accepted. Cllr Spire seconded this proposal. All in favour.
- All councillors received a copy of bank reconciliation for September. Cllr Spire verified and signed it.
- Councillors were sent the recent salary increases awarded by National Joint Council which have been backdated to 1<sup>st</sup> April 2023. This increase applies to the clerk's salary and a letter of confirmation has been sent.
- The Precept was discussed. Cllr Spire requested a copy of the budget for all councillors to consider and this will be discussed further in the December Parish Meeting.

**100 Clerk Matters**

- Each Councillor has received an update on matters from the previous meeting

**101 New Councillor Application**

- An application was considered from John Emmett who has attended three Parish Council Meetings. He introduced himself to the Council. Cllr Oatham proposed that he be co-opted onto the Parish Council. Cllr Spire seconded this. All in favour. Clerk to ensure he signs a declaration of acceptance of office form.

## 102 Lawling Park Committee *including Bakersfield, Lawling Playing Field & Dog Walk Area*

- **Car Park Repairs** – Cllr Oatham proposed that a budget of £2,000 be spent on repairs to the paths in the Bakersfield Car Park. Cllr Spires seconded. All in favour. Clerk to compare quotes to make sure like for like.
- **Poisonous shrubs** – A quote was considered to remove an area around the Lawling Park where some poisonous shrubs were growing. It was understood that these have now been removed and the area would be checked regularly.
- **Circus** – Cllr Chandler proposed that we agree to a small circus coming to the park 10th-14th July 2024. Cllr Spires seconded this. All in favour. A poster would be provided and details to residents to be forwarded nearer the time.
- **Spare Parts** – A quote to purchase spare parts for the small children's playground was considered. Cllr Spires proposed that this be accepted at a cost of £234.74. Cllr Haywood seconded. All in favour
- **Bench** – After discussion with resident, a bench was considered for the Bakersfield Park. Cllr Spires proposed that this be added to next year's budget for consideration by the Lawling Park Committee.
- **Decorations** – Cllr Haywood proposed that decorations are purchased for the hall, boat and for other events in the village at a cost of £200. Cllr Spires seconded. All in favour
- **Plaques** – Cllr Haywood proposed that the council purchase a plaque for the memorial wall for both Andy Duncan and Don Abernethy. Cllr Spires seconded. All in favour.
- **Floodlights** – Cllr Haywood proposed that the charge for the floodlights being used in the field was to be set at £5 a visit. All in favour.

## 103 Village Environment

- **Streetlights** – A quote was considered to replace the bulbs in streetlights along Cherry Alley and outside Henry Samuel Hall. Cllr Chandler proposed that the sodium bulbs be used at a total cost of £278. Cllr Bush seconded. All in favour.
- **Sea Wall Path** – A report from a resident informing us of the condition of the sea wall paths was discussed. Clerk has contacted the Environment department at MDC to see what they suggest. Bushes also need trimming along this path.

## 104 CCTV

- Three cameras are not working. Clerk has been in contact with Enhanced Security. Cllr Oatham to ask another contractor to compare costs.

## 105 Neighbourhood Planning Committee

- Cllr Spires updated the council on the recent Neighbourhood Plan consultation
- Next drop-in event is Saturday 18<sup>th</sup> November at St Barnabas Hall

*Cllr Morris left the meeting at 21.24pm*

## 106 Orchard Management Committee

- Cllr Chandler asked for name of committee on agenda to be changed to Land Behind North Drive
- Meeting with Geoff Wood has taken place. Documents signed confirming land being purchased. This has been passed on to the solicitors.
- Clerk to chase Andy May regarding new pond
- Meeting in January with Essex Wildlife Trust to see if they can help with this land

## 107 Matters for next Agenda

Meeting closed at 9.30pm