



Minutes
of the meeting of
MAYLAND PARISH COUNCIL
held in the Lawling Park Hall
on Tuesday 12th December 2023
at 7.04 p.m.

Present: Cllr Haywood (Chairman) Cllr Emmett
 Cllr Spires Cllr Down
 Cllr Oatham

Clerk: Mrs L Whitefield

In attendance: D/Cllr Linda Haywood, 3 Residents

107 Members' Apologies for Absence

Cllr Chandler, Cllr Bush sent their apologies

108 Declaration of Interests

None

109 Minutes of the Previous Meeting

Cllr Oatham proposed accepting the minutes from the Parish Council Meeting held on 14th November 2023. Cllr Haywood seconded this proposal. All in favour.

One amendment – item 102 Floodlights, the charge for using these was for the wear and tear of the lights.

110 Public Discussion

- A resident asked whether a meeting had been arranged with Essex Wildlife Trust to look at the land behind North Drive. Clerk advised of meeting in January.
- A resident asked who he should report to when glass bottles are found in the road. Clerk advised to report to her so can pass on to appropriate person. Also query about how to get from Latchingdon to Mayland as buses stop after 6pm. This is a highways issue and can make enquiry directly with them.
- Mayflower walk is very muddy and needs something being laid on surface. To look back on previous enquiry about this and to make a site visit to see what can be done.

111 Planning

The following applications were considered and comment to the Planning Authority agreed:-

• **23/01023/FUL PP -12548431**

Erection of a 2 bed bungalow and formation of a new access onto Hillcrest Land Adjacent 4 Hillcrest, Mayland

All Objected to this proposal. Therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:-

- Back garden development
- Insufficient parking
- Obscure vision as you go round the bend
- Interferes with neighbours
- Access on a blind bend

• **23/00796/FUL PP -12381735**

Retain structure for mixed use. Agricultural storage, office, reception/rec area, Cake and Jam making studio
Land North West of Riversleigh, Nipsells Chase, Mayland

All objected to this proposal. Therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:

- These applicants are continually trying to modify the planning permission already granted for this site which is that an APPLE STORE is built here. If this is changed it undermines Maldon District Council's original decision.

- **23/01086/HOUSE PP -12594950**

Construction of two bay cartlodge with storage above
Wrighton 27 Imperial Avenue, Mayland

All objected to this proposal. Therefore, the recommendation to MDC is the refusal of this proposal. The following reasons are given:

- D1 – Design is out of character with surrounding properties as built in the front garden
- Building line should be maintained
- Would be jutting out on to the road

- **23/01056/VAR PP -12570115**

Variation of condition 1 & 12 of approved application 23/00749/FUL (Amendment of condition 2 of 21/01240/VAR. Alterations to scale of the dwelling, the fenestration, design and materials.

Paton Place, Nipsells Chase, Mayland

All Objected to this proposal. Therefore, the recommendation to MDC is the refusal of this proposal. The following reasons are given:-

- The conditions placed on approved planning permission 23/00749/FUL and 21/01240/VAR should be upheld as they were put in place for a reason
- One reason these conditions were in place was to prevent the building being made into a two storey dwelling.

- **PLANNING CRITERIA**

Discussion over whether PC should have their own planning criteria. Cllr Spires proposed that we use our own Neighbourhood Plan to make a new list alongside MDC list of planning responses. Clerk to do this and send to all councillors.

It was suggested that a planning committee be set up to discuss applications before the parish meetings.

DECISIONS

- **HOUSE/MAL/23/00867**

Proposed double garage. Front wall and gate; fencing to side boundaries. Two additional ground floor windows to the west elevation

St Lawrence 105 Imperial Avenue, Mayland

REFUSED

- **FUL/MAL/23/00805**

Sub-divide the plot and construct 2no. 4 bedroom detached new build houses with 2 private parking spaces each

Land at Mayflower Nursery, Mill Road, Mayland

REFUSED

- **LDP/MAL/23/00613**

Claim for lawful development certificate for a proposed rear dormer and roof lights to front roof slope

6 Grebe Close, Mayland
APPROVED

• **HOUSE/MAL/23/00885**

Part two storey side and rear extension with first floor extension above existing outbuilding, forming a link attachment to the main dwelling. Single storey front extension. Alterations to fenestration.

Klaxons, Balmoral Road, Mayland

REFUSED

112 Finance

All Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

DECEMBER

PAYMENTS

Date	Payee	Service/supply	NET
08-Nov-23	County Broadband	Community WiFi	24.17
13-Nov-23	Anglian Water	Water charges	128.31
13-Nov-23	SSE Electricity	Hall Electricity	380.26
16-Nov-23	Amazon	5 x Reams of paper	16.07
16-Nov-23	Amazon	A3 Laminating Pouches	8.79
20-Nov-23	NPower	Street Lighting	321.40
21-Nov-23	Henry Samuel Hall	VAT Refund Jul- Sep 2023	515.97
21-Nov-23	S Van der Burgh	Hall Deposit Refund 14/11	50.00
21-Nov-23	Amazon	Dribox, lights, extension lead for tree	34.95
22-Nov-23	Timpsons	3 x Hall Keys cut	15.00
30-Nov-23	D English	Hall Deposit Refund 26/11	50.00
30-Nov-23	G Argent	Hall Deposit Refund 26/11	50.00
30-Nov-23	SLCC	Membership Fee	188.00
04-Dec-23	Amazon	Toilet roll holder for disabled toilet	7.24
06-Dec-23	Voipfone	Renewal Fee	3.00
07-Dec-23	County Broadband	Community WiFi	24.17
08-Dec-23	Fasthosts	PHP Extended Support	5.78
11-Dec-23	Fasthosts	Website Fee	5.00
21-Nov-23	A& J Lighting	To replace bulb in Cherry Alley	184.00
22-Nov-23	MSJ Garwood	To supply 14ft Christmas tree	120.00
11-Dec-23	MSJ Garwood	Pitch marking in November	236.90
15-Dec-23	NEST	Staff Pension	207.79
06-Nov-23	MSJ Garwood	Grounds Maintenance October/hedge cutting	2,293.12
06-Nov-23	MSJ Garwood	Overmarking October	236.90
25-Dec-23	MPC Staff	Staff Wages	2,514.55
31-Dec-23	HMRC	Tax & NI	1,829.92
			5,093.16

RECEIPTS

13-Nov-23	D English	Hall Hire & Dep 26/11	80.00
15-Nov-23	HMRC	VAT Refund Jul-Sep (£515.97 HSH)	3,049.46
23-Nov-23	E Lythgoe	Dance class Oct	228.00
05-Dec-23	F Goodbrand	Hall Hire & Dep 20/1/24	98.00
06-Dec-23	L Noble	Hall Hire x 6	72.00
08-Dec-23	D Law	Hall hire 8/12	70.00

3,597.46

- Cllr Spires proposed that these payments be accepted. Cllr Down seconded this proposal. All in favour.
- All councillors received a copy of bank reconciliation for October. Cllr Spires verified and signed it.
- Cllr Spires proposed that 4 volunteers and 2 members of staff receive a Christmas gift voucher to thank them for their hard work throughout the year. Cllr Oatham seconded. All in favour.

113 Budget

All Councillors received a Budget Proposal for 2024/25.

Cllr Oatham proposed to accept the Budget Proposal as prepared by the Clerk with a precept demand of £105,322 which has been increased by 3%. Cllr Down seconded this. All in favour. The figures outlined in the Budget can be altered depending on changing needs. The Clerk will complete the Precept Demand and return to Maldon District Council. Cllr Spires thanked the Clerk for her preparation with the Budget.

114 Clerk Matters

- Each Councillor has received an update on matters from the previous meeting

115 Lawling Park Committee *including Bakersfield, Lawling Playing Field & Dog Walk Area*

- **Food Van** – A request from a catering van has been received to park in the car park on a Sunday when the football teams are there. Clerk to ask football club to see if any objections and then agree that they can use the car park on a trial basis charging £20 a week. To emphasise that all rubbish is removed from site.
- **Outdoor Gym Equipment**- Cllr Spires has inspected all the gym equipment. Some of the linkages are perishing; there is some slack in moving parts and other issues. Cllr Down to make a report so that we can send to Jupiter for them to attend and sort.
- **Sufacing under Space climber** – A quote has been received to repair a hollow part of the surfacing under the space climber. Clerk to ask Playquip why concrete not added at time of installation and if this has been reported previously. Cllrs agreed to wait until spring before any repairs are carried out. Cllr Spires proposed that a quote be accepted to install new cradle swings in the small playground and to replace the mechanism on the gate. Cllr Haywood seconded. All in favour.

116 Village Environment

- **Parking issues** – Discussion over cars parking along The Drive which makes it difficult for cars to pass each other. The problem lies with certain houses having several vehicles and all are parked in the road. Clerk to add to Facebook to ask politely for cars to be moved before any other action taken.

117 CCTV

- Camera at memorial garden working intermittently. Sim card not renewed.

118 Neighbourhood Planning Committee

- Cllr Spires updated the council on the recent Neighbourhood Plan consultation
- A summary has been produced by Troy Planning
- Aecom have been informed of results

119 Land Behind North Drive Committee

- Update on purchase of additional land.
- Solicitors arranging the purchase to give an update this week.

120 Matters for next Agenda

- Co-option of new councillor
- Donation of Mayland picture to the PC