



**Minutes**  
of the meeting of  
**MAYLAND PARISH COUNCIL**  
held in the Lawling Park Hall  
on Tuesday 13<sup>th</sup> February 2024  
at 7.00 p.m.

**Present:** Cllr Haywood (Chairman)      Cllr Emmett                      Cllr Bush  
                  Cllr Spires                              Cllr Down                      Cllr Ayodele  
                  Cllr Oatham                              Cllr Chandler

**Clerk:** Mrs L Whitefield

**In attendance:** D/Cllr Linda Haywood, D/Cllr Tony Fittock, 2 Residents

**135 Members' Apologies for Absence**

**136 Declaration of Interests**  
None

**137 Minutes of the Previous Meeting**

Cllr Spires proposed accepting the minutes from the Parish Council Meeting held on 9<sup>th</sup> January 2024. Cllr Chandler seconded this proposal. All in favour.

**138 Public Discussion**

- A resident asked about some streetlights not being changed in Katonia Avenue. Will be discussed under item 145.
- District Councillor Tony Fittock gave an update on the Latchingdon housing development.

**139 Planning**

The following applications were considered and comment to the Planning Authority agreed:-

• **23/01232/HOUSE PP -12693195 (Responded in January 2024)**

Single storey extension to rear forming link attachment from existing outbuilding to main dwelling. Single storey front extension. Replacement detached garage to front with rooms in roof. Alterations to fenestration  
Klaxons, Balmoral Road, Mayland

All Objected to this proposal. Therefore the recommendation to MDC is the refusal of this proposal. The following reasons are given:-

- Overdevelopment
- Back garden Development

• **22/00314/OUTM PP -11430366 (Amended Application)**

Outline planning application with all matters reserved, for a phased mixed use development including 550 dwellings.

Land South of Fambridge Road, Burnham Road and East West of Station Road, Althorne

Previously responded to this application in November 2023. These comments will be taken to apply.

- Two planning applications discussed which are to be considered at the South East Planning Meeting.

- **TPO 04/18**

Paton Place and Orchard House, Nipsells Chase, 10 Sea View Parade, Land East of North Drive, Mayland

The TPO has been varied to reflect that not all of the trees lie within the ownership of one property.

- **23/01244**

Land North Of, Homefield, Southminster, Essex

Outline application for a residential development of up to 220 dwellings and associated infrastructure, public open space and highways access

All objected to this proposal. Response sent to MDC backing up response from Southminster Parish Council.

### **DECISIONS**

No decisions

## **140 Finance**

All Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

### **FEBRUARY**

#### **PAYMENTS**

<b>Date</b>	<b>Payee</b>	<b>Service/supply</b>	<b>NET</b>
11-Jan-24	Amazon	The Parish Councillor's Guide	21.00
16-Jan-24	Amazon	2 x Green folders for new councillor	12.98
18-Jan-24	NPower	Street Lighting	385.85
22-Jan-24	Amazon	1 x Heavy duty padlock for gate at orchard	10.49
29-Jan-24	Timpson	Plaque for memorial wall (Alec Draycott)	40.00
29-Jan-24	Landons Solicitors	Deposit for purchase of additional land behind North	5,000.00
31-Jan-24	Magnolia Square	Plans for additional piece of land behind North Drive	195.00
05-Feb-24	Voipfone	Renewal Fee	3.00
06-Feb-24	Henry Samuel Hall	VAT Refund Oct-Dec 2023	2162.35
06-Feb-24	Fasthosts	Linux PHP Extended Support	8.50
07-Feb-24	Fasthosts	Website Fee	5.00
11-Jan-24	Playquip	To supply new cradle wings/gate mechanism	813.00
30-Jan-24	Troy Planning	For preparation of Basic Conditions Statement and Consultation Statement	1,750.00
05-Feb-24	MSJ Garwood	Pitch marking x 2	236.90
13-Feb-24	K Angell-King	Deposit Refund	38.00
13-Feb-24	F Goodbrand	Deposit Refund	56.00
13-Feb-24	Mrs L Whitefield	Petty Cast Top Up	25.00
14-Feb-24	NEST	Staff Pension	156.25
25-Feb-24	MPC Staff	Staff Wages	1,973.62
			<b>4,235.77</b>

#### **RECEIPTS**

11-Jan-24	Mayland Football Club	Pitch fees for Nov, Dec, Jan 2024	558.00
11-Jan-24	Tesco Gift Card	Refund for lost voucher for Mr A Kemp	25.00
11-Jan-24	S Draycott	Plaque for memorial wall (A Draycott)	45.00
23-Jan-24	E Lythgoe	Hall fees for Nov/Dec	504.00
02-Feb-24	E Lythgoe	Hall fees for Jan	138.00
02-Feb-24	A Farrimond	Hall Hire & Deposit 24/3	98.00

05-Feb-24	HM Customs & Excise	VAT Refund Oct-Dec 2023 (HSH £2,162.35)	3,645.45
05-Feb-24	J Willis	Hall Hire & Deposit 31/3	122.00
			<b>5,135.45</b>
<b>PETTY CASH</b>			
15-Jan-24	A Kemp	Cash in lieu of Christmas voucher which was lost	25.00
			<b>25.00</b>

- Cllr Oatham proposed that these payments be accepted. Cllr Chandler seconded this proposal. All in favour.
- All Councillors have received a copy of the bank reconciliations for November and December 2023. Cllr Spire approved and verified these.
- The subscription fee of £40 for the Dengie Hundred Group of Parish Councils was discussed. Cllr Oatham proposed that this be accepted. Cllr Chandler seconded. All in favour.

#### 141 Clerk Matters

- Each Councillor has received an update on matters from the previous meeting

#### 142 New Councillor Application

- An application was considered from Robert Harding who has previously been a councillor for the Mayland Parish Council. Cllr Oatham proposed that he be co-opted back onto the Council. Cllr Haywood seconded. All in favour. A declaration of acceptance of office form was signed.

#### 143 Safeguarding Policy

- A new Safeguarding Policy was sent to all Councillors for approval. Discussion over whether this was needed. To be looked into and put on next month's agenda.

#### 144 Lawling Park Committee *including Bakersfield, Lawling Playing Field & Dog Walk Area*

- Dog Warden – Discussion over ways to improve the dog fouling in the village. Clerk to speak to Dog warden at MDC to find out if can employ for a day to patrol park/sea wall. To discuss at Lawling park meeting.
- Car Show- HSH committee have requested the use of the Lawling Field for their car show on 7<sup>th</sup> July 2024. Cllr Spire proposed this can be used with no charge. Cllr Oatham seconded. All in favour.

#### 145 Village Environment

- **Streetlights** – Cllr Haywood has checked all streetlights in the village. There are 2 that need replacing with sodium bulbs, and one outside Henry Samuel Hall that needs a new LED light. The cost to replace these is £667. Cllr Haywood proposed that this quote be accepted. Cllr Spire seconded. All in favour. To change bulbs which have turned purple.
- **Trees-** A quote was considered to reduce a tree in the alley between North Drive and The Promenade. Cllr Spire proposed that this quote be accepted. Cllr Chandler seconded. All in favour.
- **Footpath 16-** The footpath between Imperial Avenue and Esplanade East gets muddy and a resident has asked about putting chippings down. This path belongs to ECC and we cannot carry out this work.
- **Devolution-** Update received from Tony Fittock.

#### 146 Neighbourhood Planning Committee

- The Draft Neighbourhood Plan and four volumes of consultation statements had been sent to all Councillors to read. Cllr Oatham proposed that these documents be accepted. Cllr Harding seconded. All in favour. Cllr Spire to inform Troy Planning so that they can send to Maldon District Council for the next stage

**147 Land Behind North Drive Committee**

- To authorise payment for up to £13,000 for the costs and purchase price involved with the purchase of the additional strip of land. This includes fences, boundaries and gate.
- Authorise completion by the end of March 2024
- Subject to report being approved by Linda Whitefield, council authorise legal documents to be signed and witnessed by Linda Whitefield, Linda Haywood and Paul Chandler
- Completion on necessary amendments to covenant over existing title AA12097 by end of March 2024 subject to approval of report on the same Linda Whitefield

Cllr Harding proposed that the council accept the above proposal. Cllr Haywood seconded this. All in favour.

- A quote was considered from Essex Ecology to provide a management plan for the land behind North Drive. This was recommended by Essex Wildlife Trust who have visited the land and offered help. Cllr Spires proposed to accept this quote for £2,075 + vat. Cllr Down seconded this. All in favour.
- The Community Volunteers (TCV) also visited the land and offered help. They can teach how to build walls, cut back trees properly, help with grants etc.
- A quote was considered to move the existing fence to the new position once the purchase of the additional strip of land is completed. Cllr Haywood proposed that a sum of up to £3,000 be spent to move the fence. Cllr Chandler seconded this.
- The quote to install a fence along the North Drive boundary will be carried over to the next meeting.

**148 CCTV**

- Review of CCTV Policy and use of cameras. More signs needed for inside the hall

**149 Matters for Next Agenda**

Meeting closed at 9.30pm